

**AGENDA
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1001 GRAY AVENUE
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

DATE: THURSDAY, DECEMBER 6, 2018
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.
1001 GRAY AVE

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- November 1, 2018 Regular Meeting Minutes
- November 13, 2018 Special Meeting Minutes
- Attorney Invoices

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

Gathana Parmneas – opposed to Airforce proposal
Shawn Oxendine- 201 W 11th St. flooding issues
Lisa Munson with Chamber invites public to Holiday on the Harbor Saturday
December 8th from 1-8 pm
Terri Sents- SBA FEMA deadline extended until Monday December 10th

COMMISSIONERS’ REPORTS:

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz: Carrabelle was awarded a Resilient Coastline Resilience Planning

Grant by DEP.

November 16th and 17th attended the Institute for Elected Municipal Officials #4. Reported on the Gulf Range Enhancement for Remote Instrumentation Sites regarding proposal by the Air Force to place new instrumentation in Carrabelle on the Air Force property at the end of Marine St. Communicated with Eglin public affairs department to request the Air Force conduct a townhall meeting in Carrabelle.

Career Source to place four laborers to assist the City with storm cleanup. Laborers will be funded through the National Dislocated Worker Grant for Hurricane Michael.

December 6th attended a Emergency Management Local Mitigation Strategy Meeting with City Administrator, City Clerk, and CAAB Chair. Storm water management projects were submitted.

Reported the industrial building has received damage to the roof during the storm and is being assessed for repairs that would qualify for FEMA reimbursement. The FDEP State Revolving Fund loan manager has offered financial assistance to the City for emergency repairs of water and sewer facilities damaged by Hurricane Michael.

December 6th met with Dan, Russell, and Courtney to review Sperry's progress on completing the new building punch list items. The interior items on the list have been repaired, but Sperry has not yet conducted much of the exterior civil site corrections pointed out during the walkthrough on October 25th. Russell will explain the next steps during his report.

Requested Commission action regarding the long-time tradition of giving \$50 Christmas bonuses to employees and \$25 bonuses to volunteer firemen.

Requested Commission action regarding a Christmas Dinner for employees and full-time volunteers as a thank you for their work in the aftermath of Hurricane Michael.

Wished all a Merry Christmas and Happy New Year.

Commissioner Millender motions to give traditional \$50 Christmas bonus, Commissioner Mathes seconds, all in favor, motion carried.

Commissioner Allen motions to have a Christmas Dinner, Commissioner Millender seconds, all in favor, motion carried.

STAFF REPORTS:

City Attorney: updated report on cell tower lease, Grantham case, Little Custom Homes, and elections.

Commissioner Millender motions to extend current seats for 1 year, Commissioner Mathes seconds, Commissioner Allen votes nay, motion carried.

City Administrator: FEMA Damage RPA completed

Mr. Sykes offered \$11,000 for 3.2 acres

Update on new City Hall

Florida Solar united granted \$25,000 solar study (attorney to review contract)

Commissioner Millender motions to purse DEP SRF funding for Sands North Lift Station, Commissioner Mathes seconds, all in favor, motion carried.

City Clerk: none

Inovia: reviews submitted report

ADVISORY BOARD REPORTS:

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: none

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report
Commissioner Millender motions to add Gordon Hunter and Sam Eades as
alternate members, Commissioner Walden seconds, all in favor, motion carried.

Carrabelle HR Committee: reviews submitted report

PUBLIC HEARING:

NEW BUSINESS

- Item 1. Discussion and possible action regarding Planning and Zoning Board recommendations:
- A. Franklin Mini Storage Addition
Commissioner Millender motions to approve contingent upon storm water permit, Commissioner Allen seconds, all in favor, motion carried.
 - B. Transmittal of EAR determination letter
Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

OLD BUSINESS

- Item 1. Discussion and possible action concerning final job descriptions completed by the Carrabelle HR Committee.
- A. Financial Administrative Assistant
 - B. City Clerk
 - C. City Administrator
- Commissioner Allen motions to change Administrator to Manager, Commissioner Mathes seconds, Commissioner Walden, Commissioner Millender, and Mayor La Paz vote nay, motion fails.

Commissioner Millender motions to send back to committee for additional changes, Commissioner Walden seconds, all in favor, motion carried.

Commissioner Millender motions to adjourn, Commissioner Walden seconds, all in favor, motion carried. 8:42

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.