

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

DATE: THURSDAY, DECEMBER 5, 2019  
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.  
1206 HWY 98 EAST

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG

**CONSENT AGENDA**

- November 7, 2019 Minutes
  - November 21, 2019 Special Meeting Minutes
  - Attorney Invoices
- Commissioner Millender motions to approve, Commissioner Walden seconds, all in favor, motion carried.

**PUBLIC COMMENT:**

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

Lisa Muson with Chamber announces Golf Tournament Saturday, Crooked River Lighthouse participating in Hwy 98 Yardsale.  
Holiday on the Harbor December 14<sup>th</sup>

**COMMISSIONERS' REPORTS:**

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz:

Commissioner Millender motions to proceed with same dinner as last year at Crooked River Grill, Commissioner Allen seconds, all in favor, motion carried. Mayor La Paz motions to appoint Linda Cowen to P&Z board, Commissioner Mathes seconds, all in favor, motion carried.

**STAFF REPORTS:**

City Attorney: Poteet case continued, Eviction of Little Custom Homes hearing to be set. Animal Control services

Commissioner Millender motions to accept proposal submitted by County Administrator for Animal Control Services until such time we see differently, Commissioner Walden seconds, all in favor, Commissioner Mathes and Commissioner Allen votes nay, motion carried.

City Administrator:

Commissioner Millender motions to approve two members suggested by Administrator and for her to choose third, Commissioner Mathes seconds, all in favor, motion carried.

City Clerk:

Commissioner Millender motions to reschedule January regular meeting to January 9<sup>th</sup>, Commissioner Allen seconds, all in favor, motion carried.

Inovia: reviews submitted report

**ADVISORY BOARD REPORTS:**

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviews submitted report

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report

Carrabelle HR Committee: none

**FAIR HOUSING WORKSHOP**

Presentation by Fred Fox:

The City of Carrabelle is a fair housing advocate. The City is holding a workshop to explain the Fair Housing Ordinance for all of the protected classes (race, color, familial status, handicap, national origin, religion and sex).

**PUBLIC HEARING**

The City of Carrabelle is considering applying to the Florida Department of Economic Opportunity (DEO) for a FFY 2019 Small Cities Community Development Block Grant (CDBG).

SECOND READING:  
ORDINANCE NO. 475

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF CARRABELLE, SPECIFICALLY TO UPDATE AND REVISE THE FUTURE LAND USE ELEMENT, THE PUBLIC FACILITIES ELEMENT, THE CAPITAL IMPROVEMENTS ELEMENT, THE COASTAL MANAGEMENT ELEMENT, THE INTERGOVERNMENTAL COORDINATION ELEMENT, THE CONSERVATION ELEMENT AND FUTURE LAND USE MAPS; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Millender motions to approve, Commissioner seconds, all in favor, motion carried.

**RESOLUTION 16-2019**

HRA Plan

To be further discussed under Item 3

**NEW BUSINESS**

Item 1. Discussion and possible action regarding CDBG Project Recommendations from the Citizens Action Task Force.

Commissioner Mathes motions to accept recommendations for Marine Street revitalization project, Commissioner Millender, motion carried.

Item 2. Discussion and possible action concerning Special Exception for residential use at 308 NW 9<sup>th</sup> (Steiner's Oyster House).

Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

7:21 Recess

7:29 reconvene

Item 3. Discussion and possible action concerning adoption of Health Reimbursement Arrangement Plan and associated documents.  
Commissioner Millender motions to approve amount in line with ACA annual maximum guidelines, Commissioner Walden seconds, all in favor, motion carried.

Commissioner Mathes motions to approve Resolution 09-2019, Commissioner Allen seconds, all in favor, motion carried.

Item 4. Discussion and possible action concerning reimbursement of water bill payments. Requested by Loretta Worthy.  
Commissioner Millender motions to reimburse late fees, Commissioner Mathes seconds, all in favor, motion carried.

**OLD BUSINESS:**

Item 1. Discussion and possible action regarding administrative salary increases. Requested by Commissioner Allen.  
Commissioner Allen motions to approve .50 per hour increase for Administrator and Clerk and retroactive pay, Commissioner Mathes seconds, motion carried.

Item 2. Discussion and possible action concerning contracting with a Human Resources Firm.  
Commissioner Millender motions to try Krizner Group as the first HR Firm, Commissioner Walden seconds, Mayor La Paz opposed, motion carried.

Item 3. Discussion and possible action concerning redesign of parking spaces on Marine St. Presentation by Russell Large of Inovia.  
Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

Commissioner Mathes motions to adjourn, Commissioner Allen seconds, all in favor, motion carried. 8:31

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.