

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

1206 HWY 98 E

CARRABELLE, FL 32322

PHONE: (850) 697-2727

or (850) 697-3618

DATE: THURSDAY, FEBRUARY 7, 2019

PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.

1206 HWY 98 E

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- January 3, 2019 Regular Meeting Minutes
- Attorney Invoices
Commissioner Millender motions to approve, Commissioner Walden seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

COMMISSIONERS' REPORTS:

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: Proud of the new facility

Mayor La Paz: Welcomed everyone to the first Commission meeting at the new Carrabelle City Hall building. Acknowledged and thanked all those involved with construction the new City Hall building and relocation of City

Administrative Operations. Requested the new City Hall building and site be dedicated to the Citizens of Carrabelle.

Requested to hold a Special Meeting to discuss a few remaining issues regarding the new building and operations and discussion regarding the decommission and disposition of the old City Complex located in the old Carrabelle School building.

On January 22nd the Mayor, Courtney, and Charlie, Painter with John Curtis, the new Summer Camp Community Manager regarding the offer by Summer Camp officials for the City of Carrabelle to assume the facilities and take over Summer Camp's water and sewer operations. This was discussed more under the City Administrator's report.

Reported on giving a presentation at the Legislative Delegation meeting on January 30th, requesting funding for the Lighthouse Estates water extension project. Commissioner Allen and Courtney also attended this meeting. Courtney, Russell, and the Mayor developed an appropriations request and narrative summary that was submitted to the FL Senate and FL House on February 4th.

Wished everyone a Happy Valentine's Day next week.

STAFF REPORTS:

City Attorney: none

City Administrator: Reported on progress of new City Hall Request retroactive approval for \$630,000 Florida House Appropriations for Lighthouse Estates water project.

Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

Request motion for approval to send letter of intent apply for a loan through USDA for same project in case not funded by appropriations.

Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

City Clerk: Presented Mayor with Certificate of Completion for attending IEMO IV.

Will be attending IIMC Region III Conference in Braselton, GA February 19-22.

Inovia: reviewed submitted report

Commission directed attorney to draft agreement for "birdbath" in parking lot of new City Hall.

ADVISORY BOARD REPORTS:

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviewed submitted report

Carrabelle Aviation Advisory Board: reviewed submitted report

Carrabelle HR Committee: reviewed submitted report

PUBLIC HEARING:

RESOLUTION NO. 01-2019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
CARRABELLE, FLORIDA, VACATING THE ALLEY SHOWN
ON BLOCK 51/10 PER THE PLAT OF THE CITY OF
CARRABELLE; AND PROVIDING FOR AN EFFECTIVE DATE

Commissioner Mathes motions to approve, Commissioner Allen seconds, all in
favor, motion carried.

RESOLUTION NO. 02-2019

A RESOLUTION OF THE CITY OF CARRABELLE ESTABLISHING A CROSS-CONNECTION
CONTROL PROGRAM

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion
carried.

RESOLUTION NO. 03-2019

A RESOLUTION OF THE CITY OF CARRABELLE ESTABLISHING A CROSS-CONNECTION
CONTROL PROGRAM FOR LANARK VILLAGE WATER SYSTEM

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion
carried.

RESOLUTION 04-2019

A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A
CHANGE IN DESCRIPTION TO A SUPPLEMENTAL JOINT PARTICIPATION
AGREEMENT (PROJECT # 425610-3) WITH THE FLORIDA DEPARTMENT OF
TRANSPORTATION TO PROVIDE 100% GRANT FUNDING FROM:
CONSTRUCT PARKING APRON TO:
CONSTRUCT PARKING APRON, MITIGATE DEFICIENCIES, SITE PREP AND SURVEY
FOR FENCING AND CEI

Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion
carried.

ORDINANCE NO. 469

AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA PROVIDING FOR THE AMENDMENT OF SECTION 30-2 OF ARTICLE I OF THE CHARTER OF THE CITY CARRABELLE, FLORIDA, CHANGING THE YEAR AND MONTH OF ELECTION FOR THE MAYOR AND CITY COMMISSIONERS FROM SEPTEMBER OF EACH ODD-NUMBERED YEAR TO NOVEMBER OF EACH EVEN-NUMBERED YEAR; PROVIDING FOR EXTENSION OF THE TERMS OF SITTING COMMISSIONERS IN ORDER TO MAKE AN ORDERLY TRANSITION; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

First Reading no action taken

5-minute break

OLD BUSINESS

- Item 1. Discussion and possible action regarding hiring Advanced Wastewater Treatment Plant Operator.
Commissioner Millender motions to approve Superintendent's recommendation Jared Mock, Commissioner Walden seconds, all in favor, motion carried.

- Item 2. Discussion and possible action regarding hiring Water and Sewer Department Laborer.
Commissioner Millender motions to approve Superintendent's recommendation Tevin Jones, Commissioner Walden seconds, all in favor, motion carried.

- Item 3. Discussion and possible action regarding P&Z Board recommendation concerning transmittal letter to DEO for 2019-1 Amendment Package to the Comprehensive Plan.
Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

- Item 4. Discussion and possible action regarding P&Z Board recommendation concerning allowable use in Industrial Zoning to include dry boat storage and RV storage.
Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

- Item 5. Discussion and possible action regarding amended lease request from Little Custom Homes.
Commissioner Millender motions to approve contingent on attorney's recommended amendments, Commissioner Mathes seconds, all in favor, motion carried.

NEW BUSINESS

- Item 1. Discussion and possible action regarding advertising Water and Sewer Department Laborer.
Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

- Item 2. Discussion and possible action regarding request to close Hwy 98 for parade.
Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

- Item 3. Discussion and possible action regarding bid award for Keough's Road and Drainage Improvement project.
Commissioner Millender motions to approve low bidder Dixie Paving for \$356,508, Commissioner Allen seconds, all in favor, motion carried.

Commissioner Millender motions to hold special meeting on February 26, 2019 at 1:30, Commissioner Mathes seconds, all in favor, motion carried.
Items to be included: St Joe/ Summer Camp, and disposition of old City Hall

Commissioner Millender motions to adjourn, Commissioner Walden seconds, all in favor, motion carried. 8:41

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.