

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1206 HWY 98 E
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

DATE: THURSDAY, JULY 11, 2019
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.
1206 HWY 98 EAST

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- June 6, 2019 Regular Meeting Minutes
- Attorney Invoices
Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

None

COMMISSIONERS' REPORTS:

Comm. Allen: Would like to thank everyone for the efforts for Fourth of July

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz:

Spoke with Christopher Shear on June 18th who reported McDowell Housing's loan application to Florida Housing Finance Corporation (FHFC) in the amount of \$4,998,000 for construction of 50 rental units at Jordan Bayou Subdivision was approved. McDowell Housing is considering constructing a second 30-unit development on the old City Hall 10-acre site. They are working on an application for an upcoming loan program offered by FHFC.

Warden Duvall of the Franklin County Corrections facility reported that facility is down 80 staff members. The Warden reported they have not permanently taken

away the DOC provided work crew. Situation is temporary. The Mayor will ask Sheriff Smith if Franklin County inmate crews can help out in the City.

At the W&S dept meeting, Charlie reported in comparison to last year, the MIEX usage is down quite a bit at the Carrabelle WTP, overtime is down, and water alarms are down. While reviewing the spare generator situation, the Mayor inquired if there was a spare generator appropriate for the Fire House. There is a generator that will work, in good condition, and has been serviced regularly. A concrete pad is needed, must be moved with a crane, and installed by an electrician. Costs can be funded by the MSBU. Courtney will coordinate with Carl and Charlie.

Yesterday John Curtis of SummerCamp sent the Mayor a proposal regarding Inovia's Task Order for the feasibility study. We will review this under Dan's report.

At the Chamber's special BOD meeting to discuss the future of Riverfront Festival, they agreed to continue working to keep the festival going and requested that the City's financial office manage the TDC promotions grant for at least this upcoming year.

Mayor Reported several citizens have requested the City hire an official code enforcement officer.

The FL League of Cities executive staff requested the Mayor to consider serving on the FL League of Mayors' Board of Directors, which she denied. The BOD meets four times a year at a resort hotel in Orlando with a 2- or 3-night stay which would be funded by the City. The executive director called back this week asking to reconsider, but the Mayor again denied. Does not want to add a financial burden to the City's already strained budget.

Thanked Keisha for arranging another great 4th of July fireworks display

STAFF REPORTS:

City Attorney: Summer Camp to begin feasibility study.

McDowell Housing intrested in old city Hall property, need appraisal first
Commissioner Mathes motions to have appraisal done on property one with land only, and one with building and land, Commissioner Allen seconds, all in favor, motion carried.

Following up on County roads in City limits

Recieved comments from State Floodplain Manager, need to add additional Florida Building Code updates.

Little Custom Homes to begin within 30 days

City Administrator:

Chief Hunnings recommends giving Officer Paulk a raise of \$1500 a year for completing several hours of training.

Commissioner Allen motions to approve \$1500 annually at an hourly rate, Commissioner Mathes seconds, all in favor, motion carried.

Police Department is short staffed and would like to allow Chief and Deputy Chief temporary overtime until position is filled.

Commissioner Allen motions to approve temporary overtime of not more than 8 hours a week for each until current full time postion is filled, Commissioner Mathes seconds, all in favor, motion carried.

Asks for approval for back pay of temporary overtime for Chief and Deputy dating back to last meeting when it was approved for Water/Sewer Superintendent.

Commissioner Allen motions to approve back pay of temporary overtime pay of not more than 8 hours per week retroactive on June 6, Commissioner Walden seconds, all in favor, motion carried.

Continuing to accept applications for Sewer operator positions

Need approval for Betty Webb to submit application for Hazard Mitigation grant
Commissioner Millender motions to approve contract with Betty Webb to manage HLMP Request for Proposal and actual grant project if awarded, Commissioner Walden seconds, all in favor, motion carried.

CO issued for hangar at Airport June 28th

need a motion to approve Kimley-Horn to complete and submit the \$2M Triumph application, up to \$6K for engineer's fee.

Commissioner Mathes motions to approve application and submittal,
Commissioner Millender seconds, all in favor, motion carried.

City Clerk: No bids received on HR advertisements -

Commissioner Millender motions to have staff contact other cities and counties for recommendations and solicit a minimum of three companies, Commissioner Walden seconds, all in favor, motion carried.

Inovia: reviews submitted report

ADVISORY BOARD REPORTS:

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviews submitted report

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report

Carrabelle HR Committee: none

Recess 7:06

Reconvene 7:15

NEW BUSINESS

- Item 1. Discussion and possible action concerning a special exception to allow a residential use in a C-1 zoning at 1208 & 1212 Tallahassee St. Requested by Franklin County Community Development & Land Trust.
Commissioner Millender motions to approve only 1208 Tallahassee St for a mobile home, owner responsible for water and sewer tap fees, Commissioner Walden seconds, Commissioner Allen votes nay, motion carried.

- Item 2. Discussion and possible action concerning a special exception to allow a residential use in a C-1 zoning at 202 A&B & 212 A&B NW Ave A. (4 small building behind Gulf State Bank). Requested by Cliff Butler.
Commissioner Millender motions to accept P&Z recommendations to approve with conditions that the minimum 600sqft be met within two years, Commissioner Allen seconds; discussion
Commissioner Millender amends motion to include 600 sqft before occupying or within two years whichever comes first, Commissioner Mathes seconds amended motion, motion carried.
Original motion as amended carried.

- Item 3. Discussion and possible action concerning a special exception to allow a residential use in a C-1 zoning at 1781 Hwy 98. (3 RV Lots) Requested by Pamela McCreery.
Commissioner Allen motions to approve P&Z recommendation of approval with conditions that RVs to be moved during any mandatory evacuation, limit to 3, and no long-term rentals, Commissioner Mathes seconds, all in favor, motion carried.

- Item 4. Discussion and possible action regarding the abandonment of a portion of SE 7th St., Requested by Shirley Cox.
Commissioner Millender motions to deny request, Commissioner Mathes seconds, all in favor, motion carried.

- Item 5. Discussion and possible action regarding review and amendment of Carrabelle's Ordinance No. 199, requested by George Emswiler.
No action

OLD BUSINESS: none

PUBLIC HEARING: 1st Reading of:

ORDINANCE 473

AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA, PROVIDING FOR THE AMENDMENT OF ORDINANCE 445 OF THE CITY LAND USE REGULATIONS; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR CHANGES IN THE PERMITTED, CONDITIONAL OR PROHIBITED USES WITHIN THE LIMITED RESIDENTIAL R-5 AND MIXED USE COMMERCIAL C-1 DISTRICTS; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS OF ORDINANCES, IN CONFLICT HERewith, TO THE EXTENT OF SUCH CONFLICT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Millender motions to adjourn, Commissioner Walden seconds, all in favor, motion carried. 8:35 p.m.

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.