

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1206 HWY 98 E
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

DATE: THURSDAY, JANUARY 9, 2020

TIME: 6:00 P.M.

PLACE: CITY MUNICIPAL COMPLEX

1206 HWY 98 EAST

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- December 5, 2019 Minutes
- Attorney Invoices
Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

COMMISSIONERS' REPORTS:

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz: Reported on Carrabelle's two 24-hour live webcams with the newest webcam being located at the Carrabelle Boat Club. Thanked Rob Powis for recently securing and installing the video camera at the Boat Club and at C-Quarters three years ago. Thanked Caden Barber and the Boat Club Board of Directors for partnering with Carrabelle to sponsor a live webcam at the CBC. Thanked C-Quarters for their continued partnership to sponsor a live webcam at their marina.

Reported the Grant Agreement between the NFWMD and Carrabelle was signed in mid-December by myself and the WMD Executive Director. The \$2,698,322 NRDA grant funding is for phase II of the Lighthouse Road area septic to sewer project with abatement of 110 septic tanks. Phase I of this project was fully funded by NFWMD grant back in February of 2017 in the amount of \$851,000 for abatement of 53 septic tanks. Total grant funding to Carrabelle W&S Enterprise is \$3,549,322 with total abatement of 163 septic tanks .

Reported the DEP SRF loan agreement to fund Planning & Design of city water distribution in the Lighthouse Road project area was signed this week by, Courtney, Keisha, and Dan. See the a 1-page review of the agreement highlights provided to each commissioner.

Courtney, Charlie, and Mayor participated in a kick-off meeting with FL Rural Water Association Consultants and DEP SRF loan managers to begin development of a Water & Sewer Asset Management Plan as a requirement of the SRF loan agreement. A full review of all facility assets including hydrants, valves, lift stations, and all treatment plants will be conducted. A GIS cloud-based map of the entire W&S system will be developed. An online financial management spreadsheet will be developed. A rate study will be conducted. The final plan will be presented to the Commission in approximately 4 months which must be approved and adopted.

Communicated with John Curtis, SummerCamp manager, who reported ongoing progress at SummerCamp including a new Boat Ramp, a Cell Tower, and rezoning a portion their property on the corner of 319 and 98 to Commercial for a Convenience/Grocery Store and Boat/RV Storage.

Asked the Commissioners about delivering a message from Carrabelle to the FCBOCC regarding construction of a new hospital in Franklin County.

Commissioner Millender motions to allow Mayor to represent the board as a position of location to Franklin County BOCC on January 21st concerning hospital relocation , Commisioner Mathes seconds, all in favor, motion carried.

Requested a February 6th meeting agenda item regarding a DEO sponsored Competitive Florida Partnership Grant opportunity in the amount of \$40K; no cash match; no in-kind match. Will reach out to Caroline Smith, Economic Development Planner with the ARPC, to present at the February 6th meeting. Requested all City Meeting Minutes from the entire year of 2019 and the 2019 Water Quality Reports for Carrabelle and Lanark be posted on the City's website.

STAFF REPORTS:

City Attorney: none

City Administrator: reviews report and ongoing projects.

Commissioner Millender motions for Courtney to recommend Ryan Drive repair to Franklin County Incentive Grant Program, Commissioner Allen, all in favor, motion carried.

Commissioner Millender motions to close Hwy 98 March 14th for CGJ Parade, Commissioner Allen seconds, all in favor, motion carried.

Commissioner Mathes motions to move officer Wayne Nash from part time to full time, Commissioner Allen seconds, all in favor, motion carried.

City Clerk: none

Inovia: reviews submitted report

ADVISORY BOARD REPORTS:

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviews submitted report

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report

Commissioner Mathes motions to have administrator accept and sign Duke Energy's proposal contingent upon Kimbly Horn review and recommend, Commissioner Allen seconds, all in favor, motion carried.

Carrabelle HR Committee: none

PUBLIC HEARING

NEW BUSINESS

- Item 1. Discussion and possible action to do research on establishing mandatory garbage service within the Carrabelle City Limits.
Commissioner Allen motions to do research and invite companies to bid and present, Commissioner Mathes seconds, all in favor, motion carried.

Recess 7:11

Reconvene 7:21

- Item 2. Discussion and possible action regarding an Ordinance to regulate movement and ingress of mobile homes within the city limits.
Commissioner Millender motions to table for further research, Commissioner Walden seconds, all in favor, motion carried.

- Item 3. Discussion and possible action regarding code enforcement of two residential properties as community health and safety hazards.
No action

OLD BUSINESS:

Commissioner Millender motions to adjourn, Commissioner Allen seconds, all in favor, motion carried. 8:23

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.