

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

**DATE: THURSDAY, SEPTEMBER 3, 2020  
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.  
1206 HWY 98 EAST**

*To comply with CDC and Government social distancing requirements, until further notice the general public will not be allowed in the commission meeting room for Carrabelle City Commission meetings, workshops, or public hearings. Therefore; Carrabelle City Commission meetings, workshops, and public hearings will be conducted using Communications Media Technology (CMT) via conference call. Conference call phone numbers and access codes will be made available for each meeting, workshop, or public hearing.*

**Please remember to turn off your speaker phones, and turn off background noise such as tvs.**

**Also mute your phone’s speaker until you are ready to speak.**

**PLEASE NOTE THIS IS NEW CALL IN NUMBER:**

**UNITED STATES**

**1 (562) 247-8422**

**THIS WORKS BEST WITH A MOBILE DEVICE**

**AUDIO ACCESS CODES**

**PANELIST**

**218-223-687#**

**6:00 P.M. CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONSENT AGENDA**

- August 6, 2020 Minutes
- Attorney Invoices

Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

**PUBLIC COMMENT:**

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda

**COMMISSIONERS' REPORTS:**

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz: Reported the DEO awarded City of Carrabelle a \$35,000 grant to participate in the Competitive Florida Partnership program in fiscal year 2020-2021. This grant is for the City to develop a strategic plan for economic growth and for disaster preparedness.

Reported the Mayor was elected to the Florida League of Mayors Board of Directors on August 13, 2020.

**STAFF REPORTS:**

City Attorney: FL statue requires a 3 yr notice to private garbage companies

City Administrator: NE 5<sup>th</sup> St between Ave I and J temporay closing, petitions, letter of request

Commissioner Allen motions to place on next months agenda, Commissioner Mathes seconds, all in favor, motion carried.

There is a request from two locations on Hwy 67 where 6” sidewalk is requested. One is an access used infrequently and the other is for a new residence to be constructed. 1418 Hwy 67 and 1454 Hwy 67

FDOT said that the grant would not pay for it since the 4" sidewalk had already been poured. Franklin County said they would not pay for it but if the City wanted to they could. Cost would be about \$3,000 a piece  
Still working on sidewalk quotes for in front of Methodist Church.  
Overflow parking quote came in at about \$10,000  
Live feed meeting update  
Census deadline

City Clerk: Tentative Budget Hearing September 10<sup>th</sup> at 5:01  
CRA Meeting September 15<sup>th</sup> 1:30  
Special workshop for Industrial Building on 15<sup>th</sup> at 3:00  
Final Budget Hearing Sept 29<sup>th</sup> at 5:01

Inovia: reviews submitted report  
Hill bid award and Water extention on agenda next month

## **PUBLIC HEARING**

### **Second reading: ORDINANCE NUMBER 481**

**AN ORDINANCE BY THE CITY OF CARRABELLE'S CITY COUNCIL, AMENDING THE CITY OF CARRABELLE LAND DEVELOPMENT CODE, ARTICLE 3, PART 3.06.00, FLOOD DAMAGE PREVENTION ORDINANCE; TO MAKE MODIFICATIONS TO BRING THE REGULATIONS INTO CONFORMANCE WITH THE MOST CURRENT FEMA-APPROVED, FLOODPLAIN MANAGEMENT ORDINANCE FOR FLORIDA COMMUNITIES THAT IS COORDINATED WITH THE FLORIDA BUILDING CODE; AMENDING PREVIOUSLY ADOPTED LOCAL ADMINISTRATIVE AND TECHNICAL AMENDMENTS TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

### **First Reading ORDINANCE NO. 482**

**AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA PROVIDING FOR THE AMENDMENT OF CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-131 OF THE CODE OF ORDINANCES OF THE CITY CARRABELLE, FLORIDA, REGARDING RESIDENCY OF THE CITY AUDITOR AND CLERK OR TREASURER; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Second Public Hearing for Community Development Block Grant application for Marine Street Revitalization. Presented by Fred Fox Enterprises.**

Presentation by Melissa Fox on the project narrative for the City's proposed CDBG application cycle  
Open public hearing for public comment  
No comment, close public hearing

**RESOLUTION NO 04-2020**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR FEDERAL FISCAL YEAR 2019.**

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

**RESOLUTION NO 05-2020**

**A RESOLUTION AUTHORIZING THE USE OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) OF CITY OF CARRABELLE FUNDING AS LEVERAGE FOR THE SMALL CITIES COMMERCIAL REVITALIZATION COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION THE CITY IS SUBMITTING TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR FEDERAL FISCAL YEAR 2019.**

Commissioner Allen motions to approve with requirement that CRA budget is replaced with General Fund budget, Commissioner Mathes seconds, all in favor, motion carried.

**RESOLUTION NO 06-2020**

**A RESOLUTION OF THE CITY OF CARRABELLE AUTHORIZING THE IMPLEMENTATION OF THE LONG TERM AND SHORT-TERM OBJECTIVES OF THE CITY OF CARRABELLE COMMUNITY DEVELOPMENT PLAN**

Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

*design, meet the 1,650-sf size, and meet the dimensions shown on the 2 conceptual drawings presented to this Board on August 6, 2020. As well, all city setback requirements must be met and no variances will be allowed."*

Commissioner Walden seconds, all in favor, motion carried.

- Item 3. Discussion and possible action regarding COVID-19 measures.  
No action

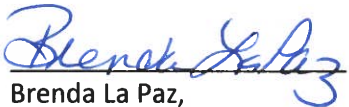
Commissioner Millender motions to adjourn, Commissioner Walden seconds, all in favor, motion carried. 7:45

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

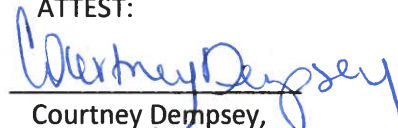
If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

APPROVED BY: The City of Carrabelle Commission in Regular Session on October 1, 2020

SIGNED:

  
Brenda La Paz,  
Mayor

ATTEST:

  
Courtney Dempsey,  
City Administrator

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CARRABELLE, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WATER FACILITY PLAN FOR THE IMPLEMENTATION OF LIGHTHOUSE ESTATES WATER EXTENSION IMPROVEMENTS, EFFECTIVE THIS DATE**

Commissioner Allen motions to approve, Commissioner Millender seconds, all in favor, motion carried.

**NEW BUSINESS**

Item 1. Discussion and possible action concerning Preliminary Site Plan for New River Landing at 1001 Gray Ave. (Old City Hall Site)  
Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

Item 2. Discussion and possible action regarding Policies for the Carrabelle Police Department.

- CRIMINAL JUSTICE INFORMATION SYSTEMS SECURITY POLICY
- MOBILE COMPUTER TERMINAL USE
- BODY WORN CAMERAS
- CELLULAR TELEPHONE AUTHORIZATION AND USAGE

Commissioner Millender motions to approve all four policies, Commissioner Mathes seconds, all in favor, motion carried.

**OLD BUSINESS:**

Item 1. Discussion and possible action regarding advertisement for invitation to bid on surplus property.  
Commissser Mathes motions to advertise for a month and bring back in November  
Commissioner Millender seconds, all in favor, motion carried.

Item 2. Discussion and possible action concerning special exception for a multifamily residential use in a C-1 zoning at 1112 NW Ave B.  
Mayor La Paz motions *“to approve this Special Exception request with the conditions that any improvement at 1112 NW Ave B must be stick built, meet the*