

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

**DATE: THURSDAY, DECEMBER 3, 2020  
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.  
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONSENT AGENDA**

- November 5, 2020 Regular minutes
  - November 12, 2020 Special Meeting Minutes
  - November 24, 2020 Special Meeting Minutes
  - Attorney Invoices
- Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

**PUBLIC COMMENT:**

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda

Skip Frink speaks of alcohol ordinance

**COMMISSIONERS' REPORTS:**

Comm. Allen: none

Comm. Mathes: none

Comm. Millender: none

Mayor La Paz: Reported that City Administrator and Mayor will meet with Zach Annett, Emergency Planner with ARPC, on December 11<sup>th</sup> for of the scope of work, timeline for completion, and quote for service to develop a Disaster

Recovery Plan for the city. If proposal is acceptable with the Administrator and Mayor, Mr. Annett will present the scope of work and ARPC's proposal to the Commission on January 7, 2021.

Receipt of the Gene Wright Municipal Resilience Award for 2020 from the Northwest Florida League of Cities.

Carrabelle Water and Sewer Department took delivery of the department's new crane truck the last week of November. The crane truck was budgeted in the 2019-2020 fiscal year as a capital project.

### **STAFF REPORTS:**

City Attorney: Grantham update  
Commissioner Millender motions to have Mayor and Administrator draft letter to Franklin County about the repairs to Ryan Drive, Commissioner Allen seconds, all in favor, motion carried.

City Administrator: Progress of cemetery fencing projects.  
Progress on memorial signage for Tallahassee St.  
Christmas Decorations are up.  
Ave D SCOP paving project started.  
Old Water Plant project started.  
New playground equipment installed at Tillie Miller Park  
Advertisement for those interested in filling the interim Commission seat vacancy will appear in the local newspaper.  
Franklin County no longer providing Building Inspection Services; Advertisement for RFPs appeared in December 3<sup>rd</sup> local newspaper. Need to schedule meeting in December to award contract.

City Clerk: December 7, 2020 at 5:01 p.m.; Amended Final 2020-2021 Budget Hearing  
December 10, 2020 at 2:05 Bid Opening for proposals to provide building inspection services.  
January 15, 2021 at 1:30 p.m. Special Commission meeting to appoint interim Commissioner position until March 2, 2021 Special Election.  
Special Election for City Commissioner on March 2, 2020  
Days for Christmas and New Year's City Closures will be 12/24 & 12/25, ½ day 12/31, & all day 1/1

Inovia: reviews submitted report  
Commissioner Allen motions to direct Russell to develop scope of work for drainage SE 3<sup>rd</sup> St and Hwy 98, Commissioner Mathes seconds, all in favor, motion carried.

**PUBLIC HEARING**

**NEW BUSINESS**

Item 1. Discussion and possible action regarding assistance with water bill. Requested by John Veannia.

Commissioner Millender motioned to follow protocol for sewer reduction, Commissioner Mathes seconds, all in favor, motion carried.

Item 2. Discussion and possible action concerning a special exception for a residential use in a C-1 zoning located at 205 W. 4<sup>th</sup> St. Requested by Clark and Ruth Klinkenberg.

Commissioner Mathes motions to table, Commissioner Millender seconds, all in favor, motion carried.

Item 3. Discussion and possible action concerning the proposed Franklin County Interlocal Agreement to provide animal control in the Carrabelle City Limits. Commissioner Mathes motion to deny agreement, Commissioner Allen seconds, Commissioner Millender votes nay, motion carried.

Item 4. Discussion and possible action concerning opening NE 5<sup>th</sup> St. Requested by Albert Floyd, Sr.

Mayor La Paz motions to leave temporary barricade up for six months, Commissioner Mathes seconds, Commissioner Millender votes nay, motion carried.

8:16 recess

8:24 reconvene

- Item 5. Discussion and possible action concerning boat ramp fees. Requested by Sean Pender

Commissioner Mathes motions to amend the ordinance to include all property owners county wide with the \$3.00 ramp fee, Commissioner Allen seconds, all in favor, motion carried.

- Item 6. Discussion and possible action concerning modifying Table 2.02.01 to allow for a special exception in R-1 for Bed and Breakfast establishments. Requested by Shirley Cox.

Commissioner Millender motion to deny sending to P&Z for further action, Commissioner Allen seconds, all in favor, motion carried.

- Item 7. Discussion and possible action concerning Building Inspection Services. Commissioner Millender motions to radify Administrator decision to advertise for bids and approve, Commissioner Mathess seconds, all in favor, motion carried. Commissioner Millender motions to approve bid specs suggested by Administrator, Commissioner Allen seconds, all in favor, motion carried. Commissioner Mathes motions to have special meeting December 10<sup>th</sup> at 2:05 to open bids and award contract, Commissioner Millender motion carried.

**OLD BUSINESS:**

- Item 1. Discussion and possible action regarding Carrabelle Industrial Building lease. Commissioner Millender motions to table until December 10<sup>th</sup> Special Meeting, Commissioner Mathes seconds, all in favor, motion carried.

9:23 p.m.

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

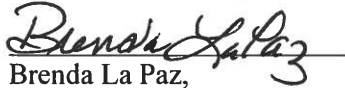
If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the

DECEMBER 3, 2020 REGULAR MEETING

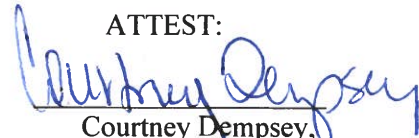
meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

APPROVED BY: The City of Carrabelle Commission in Regular Session on January 7, 2020

SIGNED:

  
Brenda La Paz,  
Mayor

ATTEST:

  
Courtney Dempsey,  
City Administrator

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