

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1206 HWY 98 E
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

**DATE: THURSDAY, OCTOBER 1, 2020
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.
1206 HWY 98 EAST**

To comply with CDC and Government social distancing requirements, until further notice the general public will not be allowed in the commission meeting room for Carrabelle City Commission meetings, workshops, or public hearings. Therefore; Carrabelle City Commission meetings, workshops, and public hearings will be conducted using Communications Media Technology (CMT) via conference call. Conference call phone numbers and access codes will be made available for each meeting, workshop, or public hearing.

Please remember to turn off your speaker phones, and turn off background noise such as tvs.

Also mute your phone's speaker until you are ready to speak.

PLEASE NOTE THIS IS NEW CALL IN NUMBER:

UNITED STATES

1 (631) 992-3221

THIS WORKS BEST WITH A MOBILE DEVICE

AUDIO ACCESS CODES

PANELIST

162-357-347##

6:00 P.M. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- September 3, 2020 Minutes
- September 10, 2020 1st Budget Hearing Minutes
- Attorney Invoices

Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda

Kara Harelson – Fall Festival October 30th at Kendrick Park
Mel Kelly- minutes posted to website

COMMISSIONERS' REPORTS:

Comm. Allen:

Comm. Mathes:

Comm. Walden: Will be resigning effective November 1st to draw retirement
Would like to have the dedication of Hwy 67 to Office Patton on next months agenda.

Comm. Millender:

Mayor La Paz: Reported that during heavy rains the weekend of September 26 and 27, the WWTP hit its intake capacity at 1.1 million gallons which was due storm water infiltration pinpointed to the McKissack Beach Subdivision area. The W&S Superintendent will contract with a company who specializes in identifying the infiltration locations, and who will excavate the areas and make repairs. It will take about 5 days to complete at a cost of \$12,000 and the Sewer dept will pay for the needed parts. The property owners will be notified. Directed staff to begin requesting a written quote from all bidders for city contracted work and services, even if there is only one bid. Request staff to remind professional tree service and land clearing company owners that they are to haul debris from their professional jobs to the landfill and not dispose of on the public rights-of-ways. Directed staff to post all the 2020 City Meeting Minutes and the 2018 FLUM series on the City's website. Directed staff that all City-related Meeting Minutes, including the Commission, CRA, and P&Z to include a statement at the bottom that reads: Approved by the Carrabelle City Commission, or the CRA Board, or the P&Z board, with a date line and signature lines for the Mayor and/or Chairperson which should be attested by the City Administrator.

STAFF REPORTS:

City Attorney:

Mayor La Paz motions to hold workshop with Commissioners and staff October 28th at 1:30 to discuss audit findings corrections, Commissioner Millender seconds, all in favor, motion carried.

City Administrator:

Call from Mark Currenton needing to issue a 911 address in the City Limits for property in block 274 (93), northwest corner of the city bordering the City Limits to the north. Property has no road frontage and property owners currently use the alley. He needs for us to name the alley for 911 purposes. Suggested Murray Way/Lane

Commissioner Millender motions to name alley Murray Way/Lane, Commissioner Walden seconds, all in favor, motion carried.

Open City Hall Monday and public bathrooms

Update on Livestream Meetings- Equipment purchased, waiting on some back ordered.

Meeting with Ariana Brendle with MacDowell Housing. Ms. Brendle was here for the first on site meeting at Jordan Bayou. They will complete the construction of all the homes within 10 months. She also gave an update on the progress of New River Landing (Old City Hall) saying that they plan on using at least one of the extensions in the contract and expect to close around February.

Halloween, City has no issues with Trick or Treating. That is private function not involving City.

Open City Hall for business to public beginning Monday, also open restrooms at parks.

City Clerk: none

Inovia: Reviews report

Waterfront Partnership: FWC 2019/2020 Derelict Vessel Removal Grant Program
Update from the Carrabelle Waterfront Partnership:

On September 11, Steve Cook from FWC reported continued progress on the derelict vessels as follows:

The review of the boat at Sunset Isle has been completed and the City has a removal authorization letter.

The *Anthony Diane* at the Vinay Bose' dock has progressed well and he anticipated having a removal authorization letter to the city by the end of the month.

The *Spare Time* also at the Bose' dock is still currently ongoing and he spoke with the officer working the case and urged him to finish it up as soon as possible.

The officer working on the *Miss Carrabelle* will stand by until the *Anthony Diane* is removed. He thinks it would be nearly impossible to delineate what is

the *Anthony Diane* and what is the *Miss Carrabelle*. So if the contractor does a thorough job there would not be any of the *Miss Carrabelle* to remove, if there is anything still left. Also, it doesn't seem like a good use of tax dollars to hire someone to remove something we aren't even sure is still there but we can reevaluate once the *Anthony Diane* is gone.

They are also aware that there is a small sailboat anchored behind the boats at the Bose' dock.

PUBLIC HEARING

Second Reading

ORDINANCE NO. 482

AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA PROVIDING FOR THE AMENDMENT OF CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-131 OF THE CODE OF ORDINANCES OF THE CITY CARRABELLE, FLORIDA, REGARDING RESIDENCY OF THE CITY AUDITOR AND CLERK OR TREASURER; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Mathes motions to approve, Commissioner Millender seconds, all in favor, motion carried.

RESOLUTION 10-2020

Comprehensive Emergency Management Plan (CEMP)

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

RESOLUTION 11-2020

A Resolution to accept funding for construction of Phase 1 and 2 of Lighthouse Estates Water Extension
Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

- Item 1. Discussion and possible action concerning Discussion and possible action concerning special exception for residential use in a C-1 zoning at 306 W 9th St. Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.
- Item 2. Discussion and possible action regarding Policies for the Carrabelle Police Department.
- EVIDENCE COLLECTION, PROCESSING AND PRESERVING
 - EVIDENCE AND PROPERTY ADMINISTRATION
- Commissioner Allen motions to table until next month, Commissioner Millender seconds, all in favor, motion carried.
- Item 3. Discussion and possible action concerning request to temporary barricade a one-block portion of NE 5th St, which is an unimproved dirt pathway at the north end of NE 5th St, between NE Avenues I and J. Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.
- Item 4. Discussion and possible action regarding contractor bid award for the FDOT Small Communities Outreach Municipalities Grant project titled "The Hill". Commissioner Millender motions to approve contract to North Florida Asphalt, Commissioner Allen seconds, all in favor, motion carried.
- Item 5. Discussion and possible action concerning lease proposal for the Carrabelle Industrial Building. Commissioner La Paz motions to table for the workshop October 28th, Commissioner Millender seconds, all in favor, motion carried.
- Item 6. Discussion and possible action concerning Disaster Debris contract renewal with CrowderGulf. Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

OLD BUSINESS:

- Item 1. Discussion/Possible Action directing attorney to present draft ordinance on mandatory garbage service for City residents.
Commissioner Millender motions to table until mid-February and reach out to public, Commissioner Allen seconds, all in favor, motion carried.

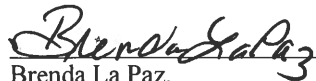
Commissioner Allen motions to adjourn, Commissioner Mathes seconds, all in favor, motion carried. 8:11

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

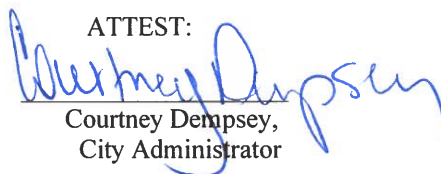
APPROVED BY: The City of Carrabelle Commission in Regular Session on November 5, 2020

SIGNED:



Brenda La Paz,
Mayor

ATTEST:



Courtney Dempsey,
City Administrator