

**MINUTES  
SEPCIAL MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1001 GRAY AVENUE  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

DATE: THURSDAY, JULY 26, 2018  
PLACE: CITY MUNICIPAL COMPLEX

TIME: 1:30 P.M.  
1001 GRAY AVE

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

1:30 P.M. **CALL TO ORDER**  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG

**NEW BUSINESS**

- Item 1. Discussion and possible action concerning job descriptions. Commissioner Walden motions to approve chief, deputy chief and police officer job descriptions, Commissioner Millender seconds, all in favor, motion carried. Commissioner Millender motions to hold Special Meeting August 28<sup>th</sup> at 2:30 to review streets and roads descriptions, Commissioner Walden seconds, all in favor, motion carried.
- Item 2. Discussion and possible action concerning election matters. Presentation by Heather Riley, Supervisor of Elections. Commissioner Millender motions to table until August 2<sup>nd</sup> regular meeting, Commissioner Walden seconds, all in favor, motion carried.
- Item 3 Discussion and possible action concerning proposal for lease of the Carrabelle Industrial Building from Martin Marine.  
removed
- Item 4. Discussion and possible action regarding phase II of Riverwalk Park Rehabilitation to complete repairs to the old Coast Guard dock. Presentation by Susan McConnell of ECT.  
Commissioner Millender motions to approve \$16,500 out of boat ramp fees to complete phase II, with \$8250 being reimbursed by grant, Commissioner Walden seconds, all in favor, motion carried.

**STAFF REPORTS:**

City Attorney: update on Little Custom Homes lease

City Administrator: none

City Clerk: several upcoming meetings

Commission Meeting:	August 2	6:00 p.m.
CRA Budget Workshop:	August 14	1:30 p.m.
General Fund Budget Workshop:	August 23	5:01 p.m.
General Fund Budget Workshop:	August 28	1:30 p.m.
Special Meeting for Job Descriptions	August 28	2:30 p.m.
Commission Meeting:	September 6	6:00 p.m.
Tentative Budget Hearing:	September 13	5:01 p.m.
FDOT Workshop:	September 20	10:00 a.m.
Final Budget Hearing:	September 24	5:01 p.m.

Commissioner Millender motions to adjourn, Commissioner Walden seconds, all in favor, motion carried. 2:42

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.