

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1001 GRAY AVENUE  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

DATE: THURSDAY, MAY 3, 2018  
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.  
1001 GRAY AVE

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG

**CONSENT AGENDA**

April 5, 2018 Minutes

Attorney Invoices

Commissioner Walden motions to approve, Commissioner Millender seconds, all in favor, motion carried.

**PUBLIC COMMENT:**

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

**COMMISSIONERS' REPORTS:**

Comm. Allen: Expresses his thanks for everyone who helped with the Riverfront Festival, there were record crowds, and great weather.

Comm. Mathes: absent

Comm. Walden: Thanks, the Franklin County Sheriff for their donation to the police department of a 17-ft. boat.

Comm. Millender: Riverfront Festival was very successful and beneficial to the community and businesses. Thank you to all staff and volunteers.

Mayor La Paz: Carrabelle Riverfront Festival was a great success, probably the best and largest festival yet. Many thanks to the multiple volunteers who organized and worked the Riverfront Festival.

interim Water & Sewer Department Superintendent has expressed the need for minor updates to the department's development specifications.

April 24<sup>th</sup>: Attended the FS 333 Airport Protection Zoning Ordinance workshop

hosted by the ARPC in Tallahassee.

April 26<sup>th</sup>: Conference call with City Administrator and Richard Fetchick of the ARPC to follow up on DEP Coastal Resilience grant for addition of State-mandated sea-level-rise language to the Coastal Management Element of Carrabelle's Comprehensive Plan.

April 26<sup>th</sup>: Met with Michael Moron; City Administrator; and City Attorney to review the County's proposal regarding the County's role with building permitting and inspections services in Carrabelle.

Participated in several organizational workshops for planning of the Public Safety Day Extravaganza at the Carrabelle Airport on May 12<sup>th</sup>.

### **STAFF REPORTS:**

City Attorney: Looked into police shooting range, everything looks okay just need to have staff check on insurance.

Airplane crash investigation with FAA/NTSB not finished.

City Administrator: Groundbreaking for New City Hall scheduled for 1:30 May 10<sup>th</sup> invite Olivia Massey

Workshop concerning Lanark Village proposed lease May 17<sup>th</sup> at 2:00.

Present Mayor with Certificate from Florida League of Cities for completing advanced IEMO.

City Clerk: need to schedule fireworks, contractor cannot do it on Wednesday 4<sup>th</sup>. Unanimous decision to have priority Monday 2<sup>nd</sup>.

Inovia: reviews submitted report

### **ADVISORY BOARD REPORTS:**

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviews submitted report

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report

Carrabelle HR Committee:

Commissioner Walden motions to accept mission statement, Commissioner Allen seconds, all in favor, motion carried.

Commissioner Millender motions to appoint Streets and Road Supervisor William Massey to the committee, Commissioner Walden seconds, all in favor, motion carried.

Commissioner Walden motions to schedule a workshop to review W/S job descriptions on May 29<sup>th</sup> at 1:30, Commissioner Millender seconds, all in favor, motion carried.

**NEW BUSINESS**

- Item 1. Discussion and possible action concerning possible support to bring solar co-op. Commissioner Millender motions to table until June, Commissioner Walden seconds, all in favor, motion carried.
- Item 2. Discussion and possible action concerning reimbursement of City's portion of building permitting fee to builder. Commissioner Walden motions to table until after Item 3, Commissioner Millender seconds, all in favor, motion carried. No further action taken.
- Item 3. Discussion and possible action regarding building permitting and inspection procedures proposal from Franklin County. Commissioner Millender motions to hold Special Meeting May 22<sup>nd</sup> at 4, Commissioner Walden seconds, all in favor, motion carried. Commissioner Millender motions to have some history data including number of permits for special meeting, Commissioner Walden seconds, all in favor, motion carried.
- Item 4. Discussion and possible action concerning special exception to allow:  
A. proposed 7 RV lots at Tin Can Alley  
B. Residential use inside business  
Commissioner Allen motions to approve A&B, dies due to lack of second.  
Commissioner Millender motions to approve B, Commissioner Allen seconds, all in favor, motion carried.  
Commissioner Walden motions to approve A, Commissioner Allen seconds, Commissioner Millender and Mayor LaPaz vote nay. Tie vote, Commissioner Mathes is not present to vote.
- Item 5. Approve/ Disapprove Site Plan for Tin Can Alley.  
Removed
-

**PUBLIC HEARING:**

**PROCLAMATION 01-2018**

**SOLAR CO-OP**

Removed

**OLD BUSINESS**

Commissioner Walden motions to adjourn, Commissioner Millender seconds, all in favor, motion carried. 8:43

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.