

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1001 GRAY AVENUE
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

DATE: THURSDAY, SEPTEMBER 7, 2017
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.
1001 GRAY AVE

6:00 P.M. **CALL TO ORDER**
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

August 3, 2017 Minutes

August 28, 2017 Special Meeting Minutes

Attorney Invoices

Commissioner Walden motions to approve, Commissioner Allen seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of 5 minutes. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

COMMISSIONERS’ REPORTS:

Comm. Walden: none

Comm. Mathes: absent

Comm. Massey: absent

Comm. Allen: Very happy about Airport Economic Development Plan

Mayor La Paz:

August 4th: Attended a roundtable discussion with Senators Munford & Latvala in Blountstown to discuss issues that affect small business in North Florida.

August 8th: Groundbreaking Ceremony for the Marine Street Triangle Parking Lot.

August 10th: Meet with Michael Moron, Courtney, Keisha, to discuss County no longer providing building permitting and inspections services for the City of Carrabelle.

August 12th: Nine Carrabelle volunteers installed approximately 35 bear-resistant latch systems on residential garbage cans at the Messer Pavilion.

August 15th: Met with Cheree Wood of Centennial – will report under the Relocation item.

August 18th: Congressman Neal Dunn and his wife visited and toured the

Carrabelle Airport. Mr. Sullivan and Mayor pointed out much-needed airport improvements and need for runway expansion as an economic driver for our community.

Mid-month: David Butler completed the specifications needed for marketing the Carrabelle Industrial Building online. Those specs with a photo are now posted on the Opportunity Florida website. A flyer has been developed.

August 25th: Met with Courtney and showed the Carrabelle Industrial Building to an interested potential lessee.

August 28th: The Commission participated in the City Budget Workshop and a Special Meeting.

August 30th Met with staff and representatives from USDA regarding new city hall financing – will report under the Relocation item. Considering the USDA Rural Business Development Grant program for additional leveraging with CDBG funding for the NW Ave B project.

- Courtney to report on hurricane preparedness meetings held this week with staff. Mayor will continue to post updates regarding those meetings on Facebook. Asked residents & visitors to continue to review their hurricane preparedness plans; update their hurricane supply kits & be ready to act if evacuation orders are issued for certain areas of Franklin County. Secure all items in yards.
- Announced Legislative delegation meeting with Senator Montford & Representative Beshears on October 2nd; 5 pm in Apalachicola.
- Thanked all the dedicated officers of the Carrabelle Police Department.

STAFF REPORT:

Inovia: Monthly project report

Commissioner Walden motions to approve task order for the Marine Street Sea Wall repair, Commissioner Allen seconds, all in favor, motion carried.

Waterfronts Partnership:

- Coastal cleanup with be September 16th, need volunteers of all kinds, especially ones with boats to get up into grassy areas along shoreline.
- Smithsonian Day September 23rd with all 3 museums participating
- Holiday on Harbor December 9th this year
- History museum grant for stairs is closed out and work beginning to obtain funding for phase 4
- CERT team busy with re-entry permits for storm

Carrabelle Aviation Advisory Board (CAAB):

EDC:

Attorney Report:

- Continued negotiations with Nobles case

City Administrator:

- Bear resistant latch systems for residential garbage cans available at City Hall.
- Re-entry tags at Franklin County Courthouse Annex on Hwy 98 across from the Moorings 10 a.m. to 2 p.m. tomorrow, Friday 10 a.m. to 2 p.m.
- Sand bags available tomorrow, Friday, 9:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:30 p.m. Old Franklin County Annex Building on Hwy 98 just east of Carrabelle, past Ken Cope Rd.
- Report on hurricane preparedness staff meetings on Tuesday and Thursday.

City Clerk:

- Tentative budget hearing September 13th and Final Budget Hearing September 25th, both at 5:01 p.m.
- September 14th at 6:00 p.m. will be swearing in ceremony for newly elected officials.

PUBLIC HEARING:

Resolution 11-2017

A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE 100% GRANT FUNDING TO INSTALL A PERIMETER FENCE AROUND THE AIRPORT FDOT #PFL0009417

Commissioner Allen motions to approve, Commissioner Walden seconds, all in favor, motion carried.

NEW BUSINESS

- Item 1. Discussion and possible action concerning a road closure permit for dedication of Hwy 98 to Clifford Millender
Commissioner Walden motions to approve, Commissioner Allen seconds, all in favor, motion carried.
- Item 2. Discussion and possible action concerning contracting a building permitting and inspections company to provide services in Carrabelle.
Commissioner Allen motions to table until next month awaiting decisions made by county on September 19th, Commissioner Walden seconds, all in favor, motion carried.
- Item 3. Discussion and possible action regarding contracting a human resources consultant to assist with developing employee pay grades, pay scales, minimum

and maximum pay levels, merit pay increases, job descriptions, and other issues relating to personnel policies.

Commissioner Walden motions to contact companies to quote a scope of work including the Florida League of Cities, Commissioner Allen seconds, all in favor, motion carried.

- Item 4. Discussion and possible action concerning a one-time bonus payment to employees in December, 2017.
Commissioner Walden motions to table decision until October meeting but to include it into the budget number for workshop, Commissioner Allen seconds, all in favor, motion carried.

- Item 5. Discussion and possible action allowing a special exception to allow a mobile home in C-1 zoning, located at 1210 Tallahassee St.
Commissioner Walden motions to approve, Commissioner Allen seconds, all in favor, motion carried.

- Item 6. Discussion and possible action concerning waiving sewer tap fee for Franklin County Community Land Trust at 1210 Tallahassee St.
Commissioner Allen motions to approve, Commissioner Walden seconds, all in favor, motion carried.

OLD BUSINESS

- Item 1. Discussion and possible action concerning Relocation of City Hall.
No action

- Item 2. Discussion and possible action concerning negotiations with School Board.
Commissioner Walden motions to allow staging of the field house to allow for renovations, Mayor LaPaz seconds, all in favor, Commissioner Allen votes nay, motion carried.

- Item 3. Discussion and possible action concerning future uses, marketing, and associated documents related to the Carrabelle Industrial Building (Hexaport).
Commissioner Walden motions to table, Commissioner Allen seconds, all in favor, motion carried.

Commissioner Walden motions to adjourn, Commissioner Allen seconds, all in favor, motion carried.

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.