

**AGENDA
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

1206 HWY 98 E

CARRABELLE, FL 32322

PHONE: (850) 697-2727

or (850) 697-3618

DATE: THURSDAY, SEPTEMBER 5, 2019

TIME: 6:00 P.M.

PLACE: CITY MUNICIPAL COMPLEX

1206 HWY 98 EAST

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

- August 1, 2019 Regular Meeting Minutes
 - Attorney Invoices
- Commissioner Millender motions to approve, Commissioner Walden seconds, all in favor, motion carried.

PUBLIC COMMENT:

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

COMMISSIONERS' REPORTS:

Comm. Allen: Thank Mayor for bringing to his attention of Board Member of Community Land Trust

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: calls about Cemetary improvements, wooden barrier begining to deteriate.

Mayor La Paz: Residents near Tillie Miller Park are expressing complaints regarding long time vandalism and ongoing late-night gatherings by juveniles. Security lights have been installed. Working on security fencing and possibly the FRDAP grant will fund new metal doors, locks, and security screen over the windows.

Michael Moron called to follow up on Commissioner Lockley's request that both Cities pay a \$7K service fee to continue the same level of animal control service as has been provided in the past. Commissioner Lockley says the County can no longer fund animal control officers on the beaches and in both Cities and that the Cities. County Attorney advised staff that the County is not required to provide animal control services to the Cities. Law enforcement requested to accompany animal control officer on every call, because the calls generally involve citizens with an actual biting incident. Mr. Moron will report back if Sheriff Deputies accompany calls in the unincorporated areas and if the continued service will continue to be complaint driven. The part time officer will serve both cities at the same time. Working out a payment plan with the Apalach City Manager and he will follow up.

Thanked all department heads for attending and participating in the budget workshop.

Charlie Painter is overseeing installation of a surplus W&S generator at the Fire House.

Thanked department heads for participating in the hurricane preparedness briefings. Excellent exercise and refresher for everyone and should be done each year. The briefings were well organized with helpful input by the attendees. A policy was established that for the safety of the City employees, they would not answer calls during winds higher than 45 MPH. Coordination with the Food Pantry volunteers at the Carrabelle United Methodist Church was established for first response distribution of MREs and water.

STAFF REPORTS:

City Attorney: Approved agreement for Feasiability study
Sent letter of Notice of default of lease to Little Custom Homes

City Administrator: Post missing from McKissisk Beach area

City Clerk: October 8th at 2:00 Workshop on Ordinance 199
Commissioner Millender motions to have workshop, Commissioner Mathes seconds, all in favor, moiton carried.

Inovia: reviews submitted report

ADVISORY BOARD REPORTS:

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviewed submitted report

Economic Development Council: Caden Barber introduces himself as new Chairman of the Board.

Carrabelle Aviation Advisory Board: reviewed submitted report

Carrabelle HR Committee: reviewed submitted report
 Mayor La Paz motions to add a No. 7 to the list of items included in the HR specifications package that reads: During the audit process, the Professional HR consultant will consult one-on-one with department head supervisors; including the Administrator, the Streets & Roads Superintendent, the Chief of Police, the Water & Sewer Supervisor; the Mayor, and the Commission member who is also an HR team member; all on a one-time basis. For HR firm proposals previously submitted; a one-on-one, one-time consultation with department head supervisors, the Mayor, and Commission member who is also an HR team member will be included as an “additional term” to the previously submitted proposals.
 Commissioner Mathes seconds. All in favor. Motion carried.

NEW BUSINESS

Item 1. Discussion and possible action regarding presentation of Purchase-Sales Agreement for former City Hall site from McDowell Housing Partners.
 Commissioner Millender motions to make a counter offer of \$100,000 and 5% non-refundable deposit, Commissioner Allen seconds,
 Commissioner Millender withdraws motion, Commissioner Allen withdraws second.

7:41 Recess
 7:54

Suggested motion by attorney:
 Purchase price shall remain at \$50,000 if demolition costs are \$250,000 or greater. In the event the demolition cost is less than \$250,000 the purchase price will increase on a dollar per dollar basis based upon any decrease in demolition costs between \$250,000 and \$200,000 up to a maximum purchase price of \$100,000.00.
 Commissioner Millender motions to approve suggest motion by attorney,
 Commissioner Mathes seconds, all in favor, motion carried.
 Commissioner Millender motions to authorize Mayors signature on contract,
 Commissioner Allen seconds, all in favor, motion carried.

Item 2. Discussion and possible action concerning conceptual site plan approval for the Former City Hall Site 9.65 acres as presented by representatives of McDowell Housing.
 Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

Item 3. Resilience presentation by John Konkus and Bill Colona on behalf of AECOM
 No action

Item 4. Discussion and possible action regarding hiring a full time Police Officer.
 Commissioner Mathes motions to move Kevin Shuman to full time,
 Commisisoner Allen seconds, all in favor, motion carried.
 Commissioner Millender motions to remove the 15 mile distance on hiring but leave it on vehicles, Commissioner Walden seconds, all in favor, motion carried.

Commissioner Allen motions to move John D' mbroiso to full time,
Commissioner Mathes seconds, all in favor, motion carried.

OLD BUSINESS:

PUBLIC HEARING: 1st Reading:

ORDINANCE 474

AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA, PROVIDING FOR THE AMENDMENT OF ORDINANCE 455 OF THE CITY LAND USE REGULATIONS; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR CHANGES IN THE PERMITTED, CONDITIONAL OR PROHIBITED USES WITHIN THE PUBLIC USE ZONING DISTRICT; PROVIDING FOR REPEAL OF ORDINANCES OR PARTS OF ORDINANCES, IN CONFLICT HEREWITH, TO THE EXTENT OF SUCH CONFLICT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Millender motions to have Special meeting September 23rd at 4:30, Commissioner Walden seconds, all in favor, motion carried.

Commissioner Millender motion to adjourn, Commissioner Walden seconds, all in favor, motion carried.

8:25

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.