



# APPLICATION FOR DEVELOPMENT

## CITY OF CARRABELLE BUILDING DEPARTMENT

1206 Hwy 98 Carrabelle, FL 32322  
Phone: 850-697-2727 Fax: 850-697-3156  
[cityclerk@mycarrabelle.com](mailto:cityclerk@mycarrabelle.com)  
[mycarrabelle.com](http://mycarrabelle.com)

PERMIT # \_\_\_\_\_

FEE: \$ \_\_\_\_\_

RADON: \$ \_\_\_\_\_

FLOOD: \$ \_\_\_\_\_

C.S.I.: \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

**NOTE TO APPLICANTS AND PERMIT HOLDERS:**  
VIOLATIONS OF THE TERMS AND CONDITIONS OF THIS PERMIT MAY WARRANT A STOP WORK ORDER OR REVOCATION OF THIS PERMIT. THIS PERMIT IS VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE. CONSTRUCTION MUST COMMENCE WITHIN SIX MONTHS OF THIS DATE:  
ISSUANCE DATE: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

- New Construction
  - Commercial
  - Residential
- Substantial Improvement
- Less than Substantial

### APPLICATION MUST BE COMPLETE: (We will no longer accept incomplete applications)

Property Owner/s: \_\_\_\_\_

Contact Information: Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

EMAIL Address: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Contact Information: Office #: \_\_\_\_\_ Cell #: \_\_\_\_\_

State License #: \_\_\_\_\_ County Registration #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

EMAIL Address: \_\_\_\_\_

**PROPERTY DESCRIPTION:** 911 Address: \_\_\_\_\_

Lot/s: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Unit: \_\_\_\_\_

Parcel Identification #: \_\_\_\_\_

**JURISDICTION:**  City of Carrabelle

### TYPE OF IMPROVEMENT OR DEVELOPMENT:

ZONING DISTRICT: \_\_\_\_\_ CONTRACT COST: \_\_\_\_\_

HEATED SQ FT: \_\_\_\_\_ UN-HEATED SQ FT: \_\_\_\_\_ TOTAL SQUARE FOOT: \_\_\_\_\_

ROOF MATERIAL: \_\_\_\_\_ FOUNDATION TYPE: \_\_\_\_\_ LOT DEMENSION: \_\_\_\_\_

NO. OF STORIES: \_\_\_\_\_ STORAGE SQ FOOTAGE: \_\_\_\_\_ GAS UTILITIES: \_\_\_\_\_

**(Requires Building or General Contractor if over 3 habitable stories including mezzanines.)** (VE Zones: 299 Sq. Foot or Less and MUST be certified breakaway construction by Engineer)

SEPTIC TANK PERMIT # \_\_\_\_\_ OR SEWER DISTRICT: \_\_\_\_\_

WATER DISTRICT: \_\_\_\_\_ OR PRIVATE WELL: \_\_\_\_\_

WATER BODY: \_\_\_\_\_

CRITICAL SHORELINE DISTRICT: YES OR NO CRITICAL HABITAT ZONE: YES OR NO

**FLOOD ZONE INFORMATION:** EFFECTIVE DATE: February 5, 2014

**PANEL NUMBER:** \_\_\_\_\_ **FIRM ZONE/S:** \_\_\_\_\_

**ELEVATION REQUIREMENTS AS PER SURVEY:** \_\_\_\_\_

- Requires V-Zone Certification
- Requires Elevation Certificates
- Requires Smart Vents
- Requires Breakaway Walls

BUILDING OFFICIAL	DATE	FLOODPLAIN ADMIN.	DATE	<b>OWNER/CONTRACTOR</b>	<b>DATE</b>
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## SUPPLEMENTAL APPLICATION

**1- Proposed Alteration of the Land:**

- Determination of COE & DEP Wetlands: \_\_\_\_\_
- Amount and location of Fill to be placed on property: \_\_\_\_\_
- Percentage of land to be placed in impervious surface: \_\_\_\_\_

**2- Critical Shoreline Inspection:**

- Construction to be a minimum of 20 feet from the mean high water or wetland: \_\_\_\_\_  
(Must be indicated on submitted site plan)
- Construction within 20 feet of the mean high water or wetlands:

**3- Elevation Requirements:**

- FLOOD ZONE: \_\_\_\_\_ BASE FLOOD ELEVATION: \_\_\_\_\_
- LOWEST BASE FLOOD ELEVATION AT BUILDING SITE: \_\_\_\_\_
- A/AE/AH/AO ZONES: Elevation of bottom of the first floor: \_\_\_\_\_
- VE Zones: Elevation of the first floor horizontal support structure: \_\_\_\_\_

## DEVELOPMENT APPLICATION CHECKLIST

**RESIDENTIAL:**

- \_\_\_\_\_ Application
- \_\_\_\_\_ Supplemental Application
- \_\_\_\_\_ Boundary Survey (Non-Flood Zones)
- \_\_\_\_\_ Site Plan
- \_\_\_\_\_ Septic Tank Permit
- \_\_\_\_\_ Energy Code Form
- \_\_\_\_\_ 3 Complete Sets of Building Plans
- Wind Load Analysis     Engineered
- \_\_\_\_\_ State Permits
- DEP Permits    COE Permits    FDOT Permits
- \_\_\_\_\_ Structure Height & Number of Stories Affidavit
- \_\_\_\_\_ Portable Toilet Agreement
- \_\_\_\_\_ Owner/Builder Affidavit
- \_\_\_\_\_ Dumpster Affidavit
- \_\_\_\_\_ Termite Affidavit
- \_\_\_\_\_ Flood Proofing Certification (If Applicable)
- \_\_\_\_\_ Recorded Notice of Commencement

**FORMS REQUIRED IN FLOOD ZONES: (Additional)**

- \_\_\_\_\_ Topographical Survey
- \_\_\_\_\_ Flood Plain Management Review (Requires Permit)
- \_\_\_\_\_ V Zone Certification (If Applicable)
- \_\_\_\_\_ Smart Vent Certification (If Applicable)
- \_\_\_\_\_ Elevation Affidavit
- \_\_\_\_\_ Non- Conversion Agreement

**COMMERCIAL: (Additional to Residential)**

- \_\_\_\_\_ P&Z Approval Notice
- \_\_\_\_\_ BCC Approval Notice
- \_\_\_\_\_ DEP Storm Water Permit/Exemption
- \_\_\_\_\_ DBPR Approval
- \_\_\_\_\_ Parking Plan

## SUB-CONTRACTOR LIST

PLEASE BE ADVISED THAT ALL CONTRACTORS DOING WORK IN FRANKLIN COUNTY MUST BE REGISTERED IN FRANKLIN COUNTY PRIOR TO PERFORMING ANY WORK IN THIS COUNTY. ALL GENERAL, RESIDENTIAL & BUILDING, ELECTRICAL, PLUMBING, HVAC & ROOFING CONTRACTOR'S ARE REQUIRED TO PULL PERMITS ON ALL NEW, RENOVATIONS, REMODEL PROJECTS.

CONTRACTOR OR OWNER HAS CONTRACTED WITH THE FOLLOWING (OWNER/BUILDERS ARE NOT ALLOWED TO HIRE SPECIALTY FRAMING CONTRACTORS) ALL CONTRACTOR'S & SUBCONTRACTOR'S MUST BE REGISTERED WITH FRANKLIN COUNTY AND ALL APPLICABLE PERMITS MUST BE OBTAINED BEFORE COMMENCING WORK.

- |   |   |
|---|---|
| Contractor: _____ <input type="checkbox"/> Registered | Insulation: _____ <input type="checkbox"/> Registered |
| Electrical: _____ <input type="checkbox"/> Registered | Painting: _____ <input type="checkbox"/> Registered   |
| Plumbing: _____ <input type="checkbox"/> Registered   | Framing: _____ <input type="checkbox"/> Registered    |
| HVAC: _____ <input type="checkbox"/> Registered       | Masonry: _____ <input type="checkbox"/> Registered    |
| Roofing: _____ <input type="checkbox"/> Registered    | Tile: _____ <input type="checkbox"/> Registered       |
| Propane: _____ <input type="checkbox"/> Registered    | Siding: _____ <input type="checkbox"/> Registered     |
| Concrete: _____ <input type="checkbox"/> Registered   | Other: _____ <input type="checkbox"/> Registered      |
| Piling: _____ <input type="checkbox"/> Registered     | Other: _____ <input type="checkbox"/> Registered      |