

MARCH 5, 2020 REGULAR MEETING

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

DATE: THURSDAY, MARCH 5, 2020  
PLACE: CITY MUNICIPAL COMPLEX

TIME: 6:00 P.M.  
1206 HWY 98 EAST

You are welcome to speak or comment on any matter under consideration by the Carrabelle City Commission when recognized to do so by the Mayor. Once recognized, please rise to the podium, state your name for the record, and adhere to the **three-minute time limit**.

6:00 P.M. **CALL TO ORDER**  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG

**CONSENT AGENDA**

- February 6, 2020 Minutes
- February 20, 2020 Special Meeting Minutes
- Attorney Invoices

Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

**PUBLIC COMMENT:**

“Public Comment” comments are kept at a maximum of **3 minutes**. Items brought forth during Public Comment requiring a Commission vote will be requested to be placed on the upcoming meeting agenda.

Jerry Holt with Big Bend Scenic Byway  
Belinda Worton speaks on behalf of new Animal Ordinance  
Paul Worton also speaks in favor on ordinance

**COMMISSIONERS' REPORTS:**

Comm. Allen: none

Comm. Mathes: none

Comm. Walden: none

Comm. Millender: none

Mayor La Paz:

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Requested City Administrator to have fencing company place tamper-proof bolts on the gates and to have electric company provide a quote to raise the power panel up out of reach to help stop vandalism at Tillie Miller Park. City Administrator and Mayor are following Coronavirus information provided by the Health Department and the Florida League of Cities. Reported the City will take every precaution to be prepared as needed. Consultants with FL Hwy Safety and Motor Vehicles met with Courtney, Keisha, and the Mayor to explain their duties related to transporting and placing mobile and manufactured homes which include periodic compliance checks, assisting property owners, answering citizens' questions, and helping City and County building department staff. They explained the correct way to change mobile home guidelines is through amendment of the City's land development regulations. The DEP requested the City to consider installing a solar system at the Waste Water Treatment Plant. They are offering an 80% forgiveness loan program. Staff and Mayor visited the Marianna Wastewater Treatment Plant to see their solar system array and supportive equipment. The next step will be to seek a task order from an outside consultant to complete a feasibility analysis of cost savings and rate of return on a new solar system. Reported on anonymous letter regarding a Code Enforcement Notice of Violation notice used by Pittsburgh, PA and that Carrabelle's code of ordinances includes a similar list of violations. Reported that the City does not have a code enforcement officer and that code enforcement is managed on a complaint-driven basis only. Asked concerned citizens to bring their concerns to the Commission. Reported that going forward, staff will place a hardcopy of each meeting agenda packet in each Commission member's mailbox, as was the practice some years ago. Each commissioner is responsible for picking up his/her agenda packet to prepare for each meeting. Staff will continue to email each agenda packet as a stopgap. Reported the Krizner Group HR firm representative was in house to provide the interactive training and open discussion seminar intended for and contracted for supervisory employees only, but the Krizner Group has now offered to provide this training instruction free to all Commission members.

### **STAFF REPORTS:**

City Attorney: draft panhandling ordinance and draft animal ordinance, decided to put back on shelf for time being.

14th Amendment update on County imposing additional fees

Updates regarding one cent hospital sales tax and inter local agreement

RFP for mandatory garbage Mayor La Paz motions to place animal ordinance on agenda for first reading at April meeting, Mayor LaPaz makes motion, Commissioner Mathes seconds, all in favor, motion carried.

City Administrator:

Asbestos study at Old City Hall

Need special CRA meeting

Commissioner Millender motions to have a special CRA meeting on March 19th at 9:30 a.m., Commissioner Walden seconds, all in favor, motion carried.

Need special meeting for hiring and rate of pay for billing clerk, water tech 1, and streets and roads employees

Commissioner Millender motions to hold Special Meeting at 10:30 on March 19th, Commissioner Walden seconds, all in favor, motion carried.

Tom Hummel would like to be appointed to P&Z vacancy.

Commissioner Mathes motions to appoint Mr. Hummel to P&Z Board,

Commissioner Allen seconds, all in favor, motion carried.

5th street Task Order and construction estimate

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Commissioner Mathes motions to move forward with SE Ave A and 5th St project, Commissioner Allen seconds, all in favor, motion carried.

Commissioner Allen motions to get quotes on fence and milled asphalt at cemetery, Commissioner Mathes seconds, all in favor, motion carried.

City Clerk: none

Inovia: reviews submitted report

**ADVISORY BOARD REPORTS:**

Advisory Board reports are kept to a maximum of 3 **minutes**. Advisory Board items requiring action will be placed as an item on the agenda through the Clerk's office.

Waterfronts Partnership: reviews submitted report

Economic Development Council: none

Carrabelle Aviation Advisory Board: reviews submitted report

Carrabelle HR Committee: none

**PUBLIC HEARING****NEW BUSINESS**

Item 1. Discussion and possible action regarding approval of Airport Master Plan and Airport Layout Plan. Plans presented by Zach DeVeau of Kimley-Horn. Commissioner Mathes motions to table, Commissioner Allen seconds, all in favor, motion carried.

Item 2. Presentation by Florida Forest Service on burn laws.  
Chuck Harris and Alex Skovronsky

**OLD BUSINESS:**

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Commissioner Mathes motions to adjourn, Commissioner Allen seconds, all in favor, motion carried. 8:09

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.