

**MINUTES
REGULAR MEETING
OF
CITY COMMISSION – CITY OF CARRABELLE, FL**

1206 HWY 98 E CARRABELLE, FL 32322 **PHONE: (850) 697-2727
or (850) 697-3618**

DATE: THURSDAY, MAY 6, 2021 **TIME: 6:00 P.M.**
PLACE: CARRABELLE CITY HALL **1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG**

Mayor La Paz motions to amend the agenda to add Resolution 04-2021, Commissioner Millender seconds, all in favor, motion carried.

CONSENT AGENDA

- **April 1, 2021 Regular Meeting Minutes**
- **April 20, 2021 Special Meeting Minutes**
- **April 27, 2021 Special Meeting Minutes**
- **Attorney's Invoices**

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

COMMISSIONERS' REPORTS:

Comm. Brown: absent

Comm. Allen: none

Comm. Mathes: none

Comm. Millender: none

Mayor La Paz: Reported on the execution of the DEP State Revolving Fund Loan Agreement for the Lighthouse W&S expansion on April 22nd, including loan amount and payment dates and amounts. Reviewed the recently executed DEP SRF Loan for Planning and Design of the Lighthouse expansion project and the

previously executed DEP SRF Loans for construction of the Wastewater Treatment Plant and the Carrabelle Water Treatment Plant.

Reported on meeting with County Commissioner Ward on April 30th who reported the County Commission has agreed to proceed with advertising for construction bids on resurfacing and widening of Timber Island Road from Hwy 98 to the River. This is an FDOT SCOP program grant. Commissioner Ward reported the County wishes to amend the interlocal agreement for animal control to include wording to the effect that if the city police officer is involved with an important call when an animal control complaint call is received, then a Franklin County Deputy Sheriff will be dispatched to the location. I sent word agreeing with the additional wording.

Reported that Emergency Management Director, Pam Brownell, offered to assist the City by including the two cities in the County's debris management and monitoring RFP which must be advertised correctly or FEMA will not pay invoices. By piggybacking with the County on RFP advertisements, Carrabelle would use the bids received through County's procurement process to negotiate the city's own contracts. The City must have three contracts in place each - for debris management and debris monitoring – all before a storm hits. This way if one contract falls through, then the second or third one could be used. The Mayor and Administrator strongly suggested the City take Ms. Brownell's offer to piggyback with Emergency Management's upcoming procurement process. Commissioner Millender motions to piggyback with Emergency Management's upcoming procurement process to advertise RFPs for debris management and debris monitoring, Commissioner Allen seconds, all in favor, motion carried.

STAFF REPORTS:

City Attorney: Gov. DeSantis executive order

Commissioner Millender motions to approve Ryan Dr. interlocal agreement, Commissioner Mathes seconds, all in favor, motion carried.

City Administrator:

Donate student desks/chairs from old City Hall

Proceed with the July 4th celebration fireworks

City Clerk:

May 20, 2021: Planning & Zoning meeting; 2 P.M.

May 18, 2021: CRA meeting; 1:30 p.m.

May 31, 2021: City Hall closed for Memorial Day.

Inovia: reviews submitted report

Commissioner Mathes motions to approve survey, Commissioner Millender seconds, all in favor motion carried.

Airport CAAB:

Recommends adding Joseph Richie to replace Bert Worthy

Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

Requests removing term Alternate and making everyone members of 7.

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

PUBLIC HEARING

Resolution 04-2021

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

NEW BUSINESS

Item 1. Discussion and possible action regarding OAR Application. Requested by Alan Richardson.
Commissioner Mathes motions to approve, Commissioner Allen seconds, all in favor, motion carried.

Item 2. Discussion and possible action regarding continued complaints of unresolved requests for code enforcement, animal control, and public nuisance issues.

Recess 7:41

Reconvene 7:51

Item 3. Discussion and possible action concerning the Water & Sewer Department 3.3-acre property located on Newman Dr in Lanark. Requested by Tom Hollensbe.
Commissioner Millender motions to have attorney develop a waiver to allow grass cutting, Commissioner Mathes seconds, all in favor, motion carried.

- Item 4.** Discussion and possible action regarding hiring a Streets and Roads employee. Dustin Putnal recommends hiring Lance Davis. Commissioner Mathes motions to approve recommendation, Commissioner Millender seconds, all in favor, motion carried.
- Item 5.** Discussion and possible action regarding a \$4,000 donation to purchase a new K-9 police dog to assist the Franklin County Sheriff's Office. Commissioner Millender motions honor Sheriff Office request to purchase, Commissioner Allen seconds, all in favor, motion carried.
- Item 6.** Discussion and possible action regarding adoption of City Accounting Manual. Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

OLD BUSINESS:

- Item 1.** Discussion and possible action regarding development of Social Media Use Policy for all City Employees. Requested by Commissioner Brown. Mayor La Paz motions to table, Commissioner Allen seconds, all in favor, motion carried.
- Item 2.** Discussion and possible action regarding additional land for expansion of Evergreen Cemetery. Commissioner Millender motions to approve a thank you letter to Superintendent, Pam Marshall, and all board members, Commissioner Mathes seconds, all in favor, motion carried. Commissioner Millender motions to accept school board offer of \$100, Commissioner Allen seconds, all in favor, motion carried.
- Commissioner Millender recommends purchasing a 40' flagpole- \$2417.34 for City Hall and move 30' to one cemetery and Woodman of the World to donate another 30' pole for other cemetery.

Commissioner Mathers motions to accept recommendation regarding flagpoles, Commissioner Millender seconds, all in favor, motion carried.

- Item 3. Discussion and Action on Notice Letter – Notice of Hearing seeking comment on advisability of the City of Carrabelle to Displace Private Companies Providing Solid Waste Collection Services.
Commissioner Millender motions to approve, Commissioner Allen seconds, all in favor, motion carried.

PUBLIC COMMENT

(Comments are kept at a maximum of 3 minutes. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Mayor. Items brought forth during “Public Comment” requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during “Public Comment,” complete a speaker card which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)


Commissioner Mathes motions to adjourn, Commissioner Allen seconds, all in favor, motion carried.

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

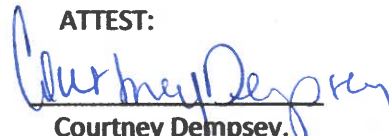
If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

APPROVED BY: The City of Carrabelle Commission in Regular Session on June 3, 2021

SIGNED:


Brenda La Paz,
Mayor

ATTEST:


Courtney Dempsey,
City Administrator

