

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

**DATE: THURSDAY, JANUARY 6, 2022  
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.  
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONSENT AGENDA**

- December 2, 2021 Regular Meeting Minutes
- Attorney's Invoices

Commissioner Millender motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

**COMMISSIONERS' REPORTS:**

Comm. Brown: In December, Carrabelle had another successful event at Holiday on the Harbor & the Boat Parade of Lights hosted by the Chamber of Commerce. At the Dec Commission meeting requested an agenda item to discuss hiring a part time person to aid in the Building & Code Enforcement Departments. The City office needs assistance filling roles in the office when other full time staff is absent and and assistance in the Building Dept with data entry & the code enforcement department with record keeping. The Commission does not need to give authority to consult with a City employee to find out how we can help their department run more efficiently. We were elected to serve the betterment of the city and it is our duty to work together respectfully, in public, to reach that goal.

Comm. Allen: absent

Comm. Mathes: none

Comm. Millender: none

Mayor La Paz: Reported on attending the annual Florida Rural Economic Development Summit which focused on relevant issues affecting rural economic growth and development, the upcoming \$1.2T Federal Infrastructure Bill, and Governor DeSantis's \$105M proposal for rural infrastructure. Presentations included economic development strategies, job creation, rural transportation, incentives for private investment, and affordable workforce housing. Reported on the On December 11<sup>th</sup> Holiday on the Harbor and Boat Parade of Lights.

Met with Josh Gabel, Regional Director for US Senator Rubio, on December 14<sup>th</sup>. Senator Rubio's DC-based Director will contact Courtney when the US Treasury releases the final rule on eligibilities and guidelines for the \$1.2 trillion Federal Infrastructure Bill.

Requested all Dept Superintendents to present monthly department reports for the City Commission meetings. Commissioners received a copy of each department report and the reports are available to the public upon request. Questions and comments regarding these reports can be taken up under the Administrator's Report during the commission meeting.

The Mayor cancelled any and all past designation of commissioner liaisons to department heads and departments. Reported that the Mayor and Attorney Hartman and researched the City Charter and learned that there is no requirement defined in the City Charter that commissioners should be assigned as liaisons to various city department heads or city departments, as has been traditionally done. Reported the City of Carrabelle operates under the Commission-Manager form of government. Requested commissioners to limit lengthy social visits with staff that would take up valuable and important work time from staff.

### **STAFF REPORTS:**

City Attorney: Ryan Dr and lowering speed limit- County Attorney advised that the City did have authority to reduce.

Commissioner Millender motions to not take any action at this time, Commissioner Brown seconds, all in favor motion carried.

New River Landing request extention until June 2022

City Administrator:  
Commissioner Mathes motions to approve road closure for CGJ Parade,  
Commissioner Millender seconds, all in favor, motion carried  
Commissioner Millender motions to advertise for P&Z member, Commissioner  
Brown seconds, all in favor, motion carried.

City Clerk: January 17<sup>th</sup> City Hall Closed for Martin Luther King Day  
January 18<sup>th</sup> CRA Meeting 1:30  
January 20<sup>th</sup> P&Z Meeting 2:00

Inovia: reviews submitted report

### **PUBLIC HEARING:**

### **QUASI-JUDICIAL HEARING**

### **NEW BUSINESS**

- Item 1. Discussion and possible action regarding hiring part time Water & Sewer Billing Clerk as recommended by Administrative and Supervisory Staff.  
Commissioner Millender motions to table until further steps to develop job description and pay, Commissioner Brown seconds, all in favor, motion carried.
- Item 2. Discussion and possible action regarding reconvening the HR Committee for assignment.  
Commissioner Brown motions to reconvene removing the Commissioner member position from the board to discuss job description and pay range for a part time office assistant, Commissioner Mathes seconds, all in favor motion carried.
- Item 3. Discussion and possible action regarding scheduling a workshop for development of a solution to stop the ongoing illegal dumping of fish waste/carcasses and garbage onto the shoreline at the Marine Street Riverwalk Park. Requested by Jon Johnson.  
Commissioner Millender motions to hold workshop February 10<sup>th</sup> at 1:30,  
Commissioner Brown seconds, all in favor, motion carried.

Item 4. Discussion and possible action regarding a “Clean Up Carrabelle Week”. Requested by Mark Melcher.  
No action

Item 5. Discussion and possible action on extension of contract for New River Landing. Commissioner Millender motions to approve extension until June 15, 2022, Commissioner Mathes seconds, all in favor, motion carried.

### **OLD BUSINESS:**

### **PUBLIC COMMENT**

*(Comments are kept at a maximum of 3 minutes. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Mayor. Items brought forth during “Public Comment” requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during “Public Comment,” complete a speaker card which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)*

Tamara Allen asks to board to put up signs at City Limits for Buck O’neil  
Commissioner Millender motions to check into details and report back, Commissioner Brown seconds, all in favor, motion carried.

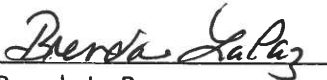
Commissioner Mathes motions to adjourn, Commissioner Brown seconds, all in favor, motion carried. 8:20

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

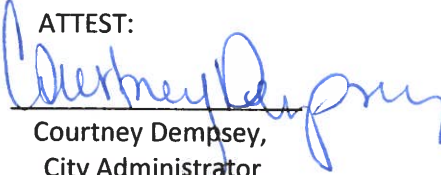
If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

APPROVED BY: The City of Carrabelle Commission in Regular Session on February 3, 2022

SIGNED:

  
Brenda La Paz,  
Mayor

ATTEST:

  
Courtney Dempsey,  
City Administrator

