

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1206 HWY 98 E
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

**DATE: THURSDAY, OCTOBER 7, 2021
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG**

CONSENT AGENDA

- September 2, 2021 Regular Meeting Minutes
- September 14, 2021 Special Meeting Minutes
- September 14, 2021 First Budget Hearing Minutes
- September 27, 2021 Final Budget Hearing Minutes
- Attorney's Invoices

Commissioner Allen motions to approve, Commissioner Mathes seconds, all in favor, motion carried.

COMMISSIONERS' REPORTS:

Comm. Brown: none

Comm. Allen: none

Comm. Mathes: none

Comm. Millender: none

Mayor La Paz: Gave an update on the Ryan Dr. culvert and sidewalk repairs. Headwalls are six weeks out from production at the manufacturer. When the headwalls have been cast, Roberts and Roberts will schedule mobilization to

complete the repairs. The culvert pipe is in stock and it is ready to ship. Reported the total cost for the repair is \$116,770 which will be shared equally by the City of Carrabelle and Franklin County District 5, making the final cost to each agency \$58,385. In addition to this cost, Franklin County developed the interlocal agreement and contracted with Roberts and Roberts. Carrabelle provided the site survey and our engineer provided the engineered plans.

Reported the Franklin County Commissioners will soon consider doing away with the beach flag warning system at Carrabelle Beach through a Public Hearing.

Reported that Carrabelle citizen, Mark Melcher, salvaged the old Veterans Park Wall Commemorative Bricks at the former City Hall building. He cleaned and repaired the bricks, and mounted them on the front wall of the new CGJM museum building on Hwy 98.

STAFF REPORTS:

City Attorney: Entered into contract extension with McDowell until January 31st, review draft water/sewer tap fee Ordinance.

City Administrator: Personnel Policy revised, reply from Krizner on Compensation review,

Jason Shoaf request City to submit house application request

Commissioner Brown motions to have Inovia submit Baywood Drive, Commissioner Millender seconds, all in favor mi motion carried.

Topo survey complete

Commissioner Millender motion to prepare a property transfer agreement, Commissioner Mathes seconds, all in favor, motion carried.

Credit Card limit of \$10,000 not sufficient, recommend increasing by \$5000

Commissioner Millender motions to approve the \$5000 increase, Commissioner Allen seconds, all in favor, motion carried.

CHM will be applying for a TDC funding grant

Streets and Roads looking to add additional post installed at McKissick Beach

City Clerk: CRA Meeting 19th at 1:30

P&Z Meeting 21st at 2:00

Halloween recognized on 31st

Inovia: Administrator reviews submitted report

Commissioner Millender motions to have special meeting on October 13th at 10:00 a.m. to discuss funding issues for Lighthouse septic to sewer, Commissioner Brown seconds, all in favor, motion carried.

PUBLIC HEARING:

NEW BUSINESS

- Item 1. Presentation of Carrabelle Economic Development Strategy of 2021 by Caroline Smith of ARPC
No action
- Item 2. Discussion and possible action regarding scheduling extra P&Z/ Commission Special Meetings. Requested by Dale Scott, Sopchoppy Pizza Co.
No action
- Item 3. Discussion and possible action regarding Golf Cart Ordinance. Requested by Richard Sands.
No Action
- Item 4. Discussion and possible action regarding Postal Delivery and Cardboard Recycling. Requested by Marion Morris.
No action
- Item 5. Approve/Disapprove staff recommendation for contractor bid award for the Lighthouse Estates Septic to Sewer and Water Expansion Project.
Administrator recommends to table
Commissioner Millender motions to table until October 13th Special Meeting, Commissioner Brown seconds, all in favor, motion carried.
- Item 6. Approve/Disapprove staff recommendation for contractor bid award for Disaster Debris Removal and Disaster Debris Monitoring.
 - A. Disaster Debris Removal.
Commissioner Mathes motions to approve staff recommendation of Crowder Gulf, Commissioner Brown seconds, all in favor, motion carried.

- B. Disaster Debris Monitoring
Commissioner Brown motions to approve staff recommendation of Tetra Tech, Commissioner Allen seconds, all in favor, motion carried.

- Item 7. Approve/Disapprove staff recommendation for contract awards for Community Development Block Grant Marine Street Revitalization Project.
- A. Engineering Contract.
 - B. Grant Administration Contract
- Commissioner Millender motions to approve staff recommendation of Inovia Engineering and Fred Fox Enterprises for Grant Administration, Commissioner Allen seconds, all in favor, motion carried.

OLD BUSINESS:

PUBLIC COMMENT

(Comments are kept at a maximum of 3 minutes. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Mayor. Items brought forth during "Public Comment" requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during "Public Comment," complete a speaker card which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)

Rod Gasche asks Attorney question

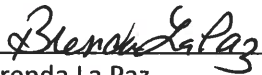
Commissioner Mathes motions to adjourn, Commissioner Brown seconds, all in favor, motion carried. 7:37

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.

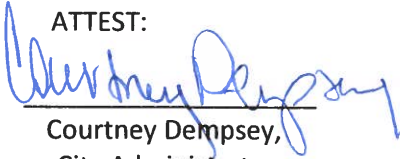
APPROVED BY: The City of Carrabelle Commission in Regular Session on November 4, 2021

SIGNED:



Brenda La Paz,
Mayor

ATTEST:



Courtney Dempsey,
City Administrator

