

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

**DATE: THURSDAY, APRIL 7, 2022  
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.  
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONSENT AGENDA**

- March 3, 2022 Regular Meeting Minutes
  - Attorney’s Invoices
- Commissioner Mathes motions to approve, Commissioner Brown seconds, all in favor, motion carried.

**COMMISSIONERS’ REPORTS:**

Comm. Brown: Reminder of Carrabelle Riverfront Festival this month

Comm. Allen: none

Comm. Mathes: none

Comm. Millender: none

Mayor La Paz: Reported the City has paid in full its half of the cost to repair the Ryan Dr Culvert at \$58,385, funded by the LOG account. The County has also paid its half for the cost of repairs in full.

Reported that on April 4<sup>th</sup> the City submitted \$7,000 to Franklin County for payment of Animal Control services to be provided in the City of Carrabelle.

Reported on an updated CARES-Act grant allocation Expense to Budget Report.

### **STAFF REPORTS:**

City Attorney: County Administrator called in regards to Lanark Fire Department and the need for City to assist temporarily  
Commissioner Millender motions to agree for Carrabelle Volunteer Fire Department to fulfill short term commitment as a backup to help St James-Lanark Volunteer Fire Department until further notice, Commissioner Allen seconds, all in favor, motion carried.

City Administrator: Department Reports  
Moving forward with landscape plans for City Hall grounds - CARES-Act funding allocation.  
Ad for disposition of property for Old City Hall  
Road closure for Riverfront Festival  
Cleanup Carrabelle workshop on March 22<sup>nd</sup> request was withdrawn by Mark Melcher; will defer to the twice-a-year Waterfront Partnership cleanups.  
SPCH Mural complete  
Cemetery Fees need to be addressed.  
Meet with representatives of Summer Camp to discuss water and sewer  
Propeller delivered to City Hall

City Clerk: City Hall closed Friday April 15<sup>th</sup> for Good Friday  
April 19<sup>th</sup> CRA Meeting at 1:30  
April 21<sup>st</sup> P&Z Meeting at 2:00  
Fireworks prices and scheduling  
Proposal from Franklin County Parks and Recs

Inovia: Reviews submitted report

### **PUBLIC HEARING:**

Proclamation 01-2022  
National Volunteer Week April 17<sup>th</sup> – 23<sup>rd</sup> 2022

Commissioner Millender motions to approve, Commissioner Brown seconds, all in favor, motion carried.

**QUASI-JUDICIAL HEARING: NONE**

**NEW BUSINESS**

Item 1 Discussion and possible action regarding American Rescue Plan Act - Reporting and Compliance Consulting Engagement Proposal

Commissioner Brown motions to approve the using the Standard Allowance through ARPA, Commissioner Millender  
Commissioner Allen motions to approve engagement proposal by James Moore, Commissioner Mathes seconds, all in favor, motion carried.

Item 2 Approve/ Disapprove HR Committee recommendation for Office Assistant job description.  
Commissioner Brown motions to advertise in house for one week, then publicly, Commissioner Mathes seconds, all in favor, motion carried.

**OLD BUSINESS: NONE**

**PUBLIC COMMENT**

*(Comments are kept at a maximum of **3 minutes**. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the Mayor. Items brought forth during “Public Comment” requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during “Public Comment,” **complete a speaker card** which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)*

Tamara Allen speaks of Hurricane Michael Historical Damage Grants meeting Wednesday May 4<sup>th</sup> tentatively  
Sunday May 1<sup>st</sup> celebrate 1<sup>st</sup> City Meeting in City Hall- Justice Building

Commissioner Allen motions to adjourn, Commissioner Millender seconds, all in favor, motion carried. 7:48

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.