

**MINUTES  
REGULAR MEETING  
OF**

**CITY COMMISSION – CITY OF CARRABELLE, FL**

**1206 HWY 98 E  
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727  
or (850) 697-3618**

**DATE: THURSDAY, DECEMBER 7, 2023  
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.  
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE TO THE FLAG**

**CONSENT AGENDA**

- November 2, 2023, Regular Meeting Minutes
- November 28, 2023 Special Meeting Minutes
- November 28, 2023 Workshop Minutes
- Attorney's Invoices

Commissioner Gray motions to approve, Commissioner Brown seconds, all in favor, motion carried.

**PUBLIC COMMENT**

*(Comments are kept at a maximum of **3 minutes**. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the mayor. Items brought forth during "Public Comment" requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during "Public Comment," **complete a speaker card** which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)*

## **COMMISSIONERS' REPORTS:**

Comm. Walden: none

Comm. Brown: Hope everyone has a Merry Christmas and Happy New Year

Comm. Millender: Hopes everyone has a blessed Christmas and New Year

Comm. Gray: none

Mayor La Paz: The Mayor stated the following:

“As we all know, this board has not formally adopted Robert’s Rules of Order which are complicated and, in some cases, could even bind the Commission into a decision that is not able to be amended in the future. So, following formal Roberts Rules is not required during our meetings, but over the years we have used a simple form of parliamentary procedure and that includes each speaker being recognized by the chairperson prior to speaking. This process is used in our meetings when the public attendees wish to speak and has been used somewhat by the Commission members and Staff. In the past I have given the Commission and Staff some breathing room during discussions, especially in workshops.

To help with making our meetings more efficient, to provide equal treatment for all, to maintain order, and to help reduce misunderstandings; going forward I respectfully request each Commission member and Staff member participating in our meeting to be recognized by the chairperson prior to stating **any** comment or question.

Please be assured that everyone here is treated as equal, but understand that per City Charter the Mayor is the chairperson of our meetings, which is me. The chairperson controls the meeting, has authority to interrupt, or to even end discussion that is prolonging the process of the meeting.

The speaker can get my attention by saying “Mayor” or by raising your hand, but be sure you have my attention and are recognized to speak. When the speaker has completed their comment or discussion, please let me know by saying something like “thank you” or “that’s all I have for now.”

This will take some practice, we all aren’t perfect, even at times I forget to call for a vote; but I expect we can work together to keep and demonstrate decorum in our public meetings.”

Next, the Mayor presented to the Commission read out loud a letter from Corbin Paulk of Carrabelle who was in attendance. Master Corbin Paulk has requested the city to develop a dog park. Mayor La Paz told Corbin that if he wanted to officially request construction of a dog park, that he should request this through an official agenda item where the City Commission will discuss and decide on whether or not to move forward with this item.

Finally, the Mayor wished everyone a happy holiday season and a Merry Christmas.

## **STAFF REPORTS:**

City Attorney: none

City Administrator: Department Reports

Progress on installation of windows and doors at Old Water Plant.

Progress on installation of the Justiss Bldg. lift/elevator.

Progress of Duke Energy EV charging station installation at Messer Pavilion

Camp Gordon Johnston Parade road closure for March 11, 2024 on Hwy 98.

Commissioner Millender motions to approve, Commissioner Brown seconds, all in favor, motion carried.

Schedule workshop in January for Discussion concerning Old School/City Hall Building on Gray Ave.

Commissioner Brown motions to have workshop January 16, 2024 at 5:00 p.m.,

Commissioner Millender seconds, all in favor, motion carried.

City Clerk: Schedule Special Meeting in December for 2023-2024 Amended Budget.

Commissioner Brown motions to hold meeting December 14 2023 at 5:01,

Commissioner Walden seconds, all in favor, motion carried.

December 19, 2023; 1:30 p.m.; regular CRA meeting – CANCELLED.

December 21, 2023; 2:00 p.m.; regular P&Z Meeting;

City Hall closed in observance of Christmas on December 25 & 26, 2023.

City Hall closed in observance of New Years on December 29, 2023 at noon and January 1, 2024 all day.

Next City Commission meeting on January 4, 2024 at 6:00 p.m.

Inovia: reviews submitted report

## **PUBLIC HEARING:**

### **Second Reading**

#### **ORDINANCE NO. 492**

**AN ORDINANCE AMENDING THE CITY OF CARRABELLE COMPREHENSIVE PLAN TO CHANGE THE PERMITTED LAND USE OF A 1.5 ACRE PARCEL DESCRIBED AS , LOTS 6,7, AND 8, BLOCK C, RANGE 2(88) AND LOTS 1 AND 2 BLOCK C, RANGE 3(89) OF PICKETT'S ADDITION AND ALSO A PORTION OF NORTHEAST 3<sup>RD</sup> STREET AND NORTHEAST AVE B LYING ADJACENT TO THE ABOVE LOTS CARRABELLE, FRANKLIN COUNTY, FLORIDA, FROM RESIDENTIAL TO PUBLIC USE; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Commissioner Millender motions to approve, Commissioner Gray seconds, all in favor, motion carried.

**6:30**

**QUASI-JUDICIAL HEARING:**

**Second Reading**

**ORDINANCE NO. 491**

**AN ORDINANCE OF THE CITY OF CARRABELLE, FLORIDA RE-ZONING A 1.5 ACRE PARCEL DESCRIBED AS LOTS 6,7, AND 8, BLOCK C, RANGE 2(88) AND LOTS 1 AND 2 BLOCK C, RANGE 3(89) OF PICKETT'S ADDITION AND ALSO A PORTION OF NORTHEAST 3<sup>RD</sup> STREET AND NORTHEAST AVE B LYING ADJACENT TO THE ABOVE LOTS, CARRABELLE, FRANKLIN COUNTY, FLORIDA FROM R-2 SINGLE FAMILY MOBILE HOME TO Z-1 PUBLIC USE; PROVIDING FOR THE REPEAL OF ANY ORDINANCE OR PARTS THEREFROM IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Commissioner Millender motions to approve, Commissioner Brown seconds, all in favor, motion carried.

**6:32**

**NEW BUSINESS:**

- Item 1. Discussion and possible action concerning vacant land in Lanark for possible EMS extension. Requested by Franklin County BOCC  
Commissioner Millender motions to donate the land requested by BOCC approx. 2.31 acres, Commissioner Brown seconds, all in favor, motion carried.
- Item 2. Discussion and possible action concerning truck route ordinance. Requested by Charlie Thompson.  
No action

**OLD BUSINESS:**

- Item 1. Discussion and possible action concerning Sunset Isle request to amend ordinance to allow RVs in Phase 1 to the same extent that they are allowed in Phase 2.  
Requested by Scott Gronholm, President HOA  
Commissioner Millender motions to direct attorney to draft amended ordinance to PUD, Commissioner Brown seconds, all in favor, motion carried.

Item 2. DRAFT amended alcoholic beverage ordinance.  
Commissioner Gray motions to direct attorney to have ordinance ready for first hearing January, Commissioner Brown seconds, all in favor, motion carried.

7:31

**NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.**

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.