

**MINUTES
REGULAR MEETING
OF**

CITY COMMISSION – CITY OF CARRABELLE, FL

**1206 HWY 98 E
CARRABELLE, FL 32322**

**PHONE: (850) 697-2727
or (850) 697-3618**

**DATE: THURSDAY, SEPTEMBER 7, 2023
PLACE: CARRABELLE CITY HALL**

**TIME: 6:00 P.M.
1206 HWY 98 EAST**

**6:00 P.M. CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE TO THE FLAG**

CONSENT AGENDA

- August 3, 2023, Regular Meeting Minutes
 - Attorney's Invoices
- Commissioner Brown motions to approve, Commissioner Millender seconds, all in favor, motion carried.

PUBLIC COMMENT

*(Comments are kept at a maximum of **3 minutes**. You may comment on a non-agenda item or a non-action item for up to 3-minutes when recognized by the mayor. Items brought forth during "Public Comment" requiring a Commission vote will be requested to be placed on the upcoming meeting agenda. If you would like to speak during "Public Comment," **complete a speaker card** which must be submitted to City Administrative personnel prior to the start of the meeting in order for you to speak.)*

COMMISSIONERS' REPORTS:

Comm. Walden: absent

Comm. Brown: Thankfully, we made it through the storm unscathed. I am grateful for our City staff who worked tirelessly on storm prep. Our community has also voiced their appreciation for all of our departments and administrative staff recently. So thank you for all that you do for us.

We saw a great turn out downtown for September's First Friday last weekend. Be sure to join us on October 6th next month. Saturday October 7th is the Tate's Hell 5k and Bayfest at St James Golf Resort. They will have a lot of activities going on that day. The downtown merchants will have a mini Bayfest Downtown to extend the festivities. It should be a fun filled weekend in Carrabelle with something for everyone.

Comm. Millender: express thanks for City employees prep for hurricane

Comm. Gray: none

Mayor La Paz: Reported on PSA circulated during the threat of Hurricane Idalia help keep the public well informed on the preparedness actions taken by the City. Read last PSA regarding Idalia as follows:

“After landfall of Hurricane Idalia yesterday morning, Carrabelle City Staff conducted an assessment and evaluation of all city infrastructure to determine if there had been any damage or loss as well as any harm to the community caused by the storm.

This damage assessment included the water and sewer treatment plants, towers, lift stations, equipment, and infrastructure; the city roadways and infrastructure, streets and roads facilities and equipment; the police department vehicles and support equipment; the fire department building, fire trucks, and support equipment; the City Hall building, city rental properties; the airport buildings, fuel tank, and infrastructure; the Carrabelle History Museum and Crooked River Lighthouse facilities. All had zero damage with no trees down and no lightning strikes to infrastructure.

When we were alerted to the possibility of this storm hitting our area back 6-7 days ago, city staff began preliminary preparedness planning. All the employees saw this as an important event, took it to heart, and carried out planning and precautions for our city and equipment as if it were their own. The Carrabelle

City Employees are dedicated to our great city and did a superb job watching over it as the storm approached and made landfall. Thank you and job well done to every staff member! Your service is truly appreciated.

“I have received reports from the public that the Franklin County Sheriff’s Department and Duke Energy did great work during the storm event as well. Thank you! We value your service and dedication.

Of note, Franklin County Senior Center, the Camp Gordon Johnston WWII Museum, the Carrabelle Chamber of Commerce, and the St. James Health and Rehab Center facilities all fared extremely well with zero damage.”

Reported on hurricane preparedness activities taken by the Carrabelle Aviation Advisory Board Chairman, Mr. Sullivan. He checked on the airport facilities the day before the storm made landfall and immediately after the storm had passed and provided a written report to the Administrator each time. Mr. Sullivan also kept the airport status surrounding the storm updated on the FDOT Disaster Preparedness aviation database. Mentioned that the city’s volunteers are extremely important and helpful to the community during emergencies and disasters. These volunteers include the emergency management CERT members and the volunteer firemen and should not be forgotten.

STAFF REPORTS:

City Attorney: updates on:
McDowell housing project forfeit
Dr Grantham litigation agreed to settle for \$8000
Commissioner Millender motions to approve settlement, Commissioner Brown seconds, all in favor, motion carried.

City Administrator: Department Reports
Progress on installation of windows and doors at Old Water Plant.
Progress on installation of the Justiss Bldg. lift/elevator.
Approval for procurement of a grant administrator and engineer for the Lanark East and West Sewer Infiltration and Inflow Improvements
Need a motion to approve CDBG bid awards for
Grant Administration- Fred Fox and Engineer- Inovia
Commissioner Brown motions to approve awards to Fred Fox Enterprises, and Inovia Consulting, Commissioner Gray seconds, all in favor, motion carried

City Clerk: September 14, 2023; 5:15 p.m.; 2023-2024 First Budget Hearing.
September 19, 2023; 1:30 p.m.; regular CRA meeting
September 21, 2023; 2:00 p.m.; regular Planning & Zoning meeting;
September 25, 2023 5:01 p.m.; 2023-2024 Second Budget Hearing.
Next City Commission meeting on October 5, 2023 at 6:00 p.m.
Timber Island - Proposal

Inovia: Reviews submitted report
Commissioner Brown motions to direct Russell to create application for
Legislation appropriations, Commissioner Gray seconds, all in favor, motion
carried.

CAAB: Commissioner Millender motions to advertise for two vacancies on
Airport Advisory Board, Commissioner Gray seconds, all in favor, motion
carried.

PUBLIC HEARING:

RESOLUTION 08-2023

**A RESOLUTION AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A
PUBLIC TRANSPORTATION GRANT AGREEMENT FOR PROJECT 423905-6
(DESIGN AND ENVIRONMENTAL FOR RUNWAY REHAB) WITH THE FLORIDA
DEPARTMENT OF TRANSPORTATION TO PROVIDE 100% GRANT FUNDING.**

Commissioner Millender motions to approve, Commissioner Gray seconds, all in favor, motion
carried.

QUASI-JUDICIAL HEARING: NONE

NEW BUSINESS:

Item 1: Presentation of September 30, 2022 Financial Statements from James Moore
Independent Auditors.

- Item 2. Discussion and possible regarding alternative plans for old school building at 1001 Gray Ave. Requested by William Simmons.
No Action
- Item 3. Discussion and possible action concerning Sunset Isle request to amend ordinance to allow RVs in Phase 1 of to the same extent that they are allowed in Phase 2.
Requested by Scott Gronholm, President HOA
No Action

OLD BUSINESS:

- Item 1: DRAFT amended alcoholic beverage ordinance.
Commissioner Millender motion to table until October 5th when all Commissioners are present, Commissioner Brown seconds, all in favor, motion carried

Adjourn 7:58

NOTE: Anyone needing action taken by the Commission needs to be placed on the agenda and all required paperwork submitted by Wednesday, 8 days prior to meeting.

If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be required. If so, the individual should make provision for a transcript to be made at the meeting. (RE: Florida Statute 286.0105). Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodation to participate in this meeting is asked to advise the city at least 48 hours before the meeting by contacting Keisha Messer at the above address or phone number.